



BOARD Minutes

Approved December 4, 2015

CSHHPBC Board of Directors		
September 11, 2015	10:00 AM – 4:00 PM	Marine Drive Golf Club, Vancouver, BC
Chair	Susan Batstone	<i>Registered Speech-Language Pathologist (RSLP)</i>
Vice-Chair	Christine Harrison	<i>Registered Audiologist (RAUD)</i>
	Jane Baynham	<i>Public Representative</i>
	Patrick Wong	<i>Public Representative</i>
	Joe McLaughlin	<i>Public Representative</i>
	Alex Dutton	<i>Public Representative</i>
	Suzanne Kornhass	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Louise Parton	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Marian Gunn	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Amanda Lenk	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Dinusha Peiris	<i>Registered Speech-Language Pathologist (RSLP) Departed at noon.</i>
	Indershini Pillay	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Diane O'Connor	<i>Registrar and Chief Executive Officer (CEO)</i>
Guests	Cameron Cowper	<i>Deputy Registrar</i>
	Mardi Lowe-Heistad	<i>Director of Quality Assurance</i>
	Amy MacLean	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Christy Faraher-Amidon	<i>Registered Speech-Language Pathologist (RSLP)</i>

1. Call to Order
The meeting was called to order at 10:00 AM.
2. Welcomes and Special Resolution
A warm welcome was made to incoming board members Christy Faraher-Amidon and Amy MacLean.
3. Review and Approve Agenda
Presenter: Susan Batstone
<i>Approved as amended – addition of 10.3 HIP Competency Profile</i>
4. Election of Chair and Vice-Chair
Presenter: Diane O'Connor
Two nominations were received for the Chair position: Susan Batstone and Christine Harrison. Susan Batstone was elected as Chair. Two nominations were received for Vice Chair position: Alex Dutton and Christine Harrison. Alex Dutton withdrew her acceptance of the nomination and therefore Christine Harrison was elected by acclamation.
5. Review and Approve Previous Minutes (June 12, 2015)
Presenter: Susan Batstone
<i>Approved as amended: Dinusha Peiris was not present during the meeting.</i>
6. Review and Approve Committee Reports
Presenter: Susan Batstone
Committee, Chair and Registrar reports were submitted for review. There were no questions presented.
7. Finance Committee Report
Presenter: Jane Baynham
<u>Verbal Highlights:</u>
Discussion Policy F&A-05 (remuneration). <i>The committee chair presented the reasons why the committee was not recommending any changes to the policy at this time. The issue presented to the committee – increasing daily per diem by a committee member – did underscore the need for an orientation for committee members who are not board members in order that they understand the rationale behind policies and expectations of membership.</i>

Motion

To approve the Financial Statements, as presented.

APPROVED

It was suggested by Patrick Wong to also include in the operation statement two additional columns: Annual Budget and % of YTD Actual to Annual Budget. These will be included in future financial statements.

8. Inquiry Committee Report

Presenter: Joe McLaughlin

Verbal Highlights:

There were three panel meetings regarding open files with no new complaints.

Motion

To approved the revised Terms of Reference including the clause for special resolution similar to all other committee Terms of Reference.

APPROVED

9. Quality Assurance Committee Report

Presenter: Louise Parton

Verbal Highlights:

Motion

To approve revisions to the ACAC Terms of Reference as presented.

APPROVED

Motion

To approve new Policy QA-08 Ear Impressions as presented.

APPROVED

10. Registration Committee Report

Presenter: Marian Gunn

Verbal Highlights:

The need to establish a working group to determine whether audiologists should be required to write the IHIS licensing exam and to develop guidelines for the expectations of HIP Student supervisors.

Motion

Appoint Leigh Ingram, RAUD, RHIP to the HIP Examination Committee.

APPROVED

Motion

To approve the HIP Competency Profile as presented.

APPROVED

Motion

To approve the Terms of Reference as presented.

APPROVED

11. Registrar's Report

Presenter: Diane O'Connor

Verbal Highlights:

Reminder that AGM is October 16, 2015 at the Arbutus Club. Reminder of the Forum on Right Touch Regulation on October 26th.

Motion

To approve Bylaw Amendments (Substantive) as presented.

APPROVED

Motion

To approve Bylaw Amendments (Housekeeping) as presented.

APPROVED

12. Board Chair's Report

Presenter: Susan Batstone

Verbal Highlights:

Discussion

SAC proposing to have doctor of audiology as an entrance-to-practice requirement. CAASPR is not supportive of this initiative as there is no evidence for the need that this requirement will protect the public. Our advanced competencies for Cochlear Implants and Vestibular Assessment and Management address the need for these high risk activities.

Motion

To approve new Policy G-03 Grievance Procedure as presented.

APPROVED

CAASPR Priorities: The board discussed and agreed that the three priorities for which CSHHPBC would support additional resources to complete are: 1) Developing the cut scores for language proficiency exam; 2) Implement paper based or computer based portfolio assessment tool, and 3) develop a business plan for the long-term sustainability of CAASPR. At this time CSHHPBC does not agree to financially support the development of a high stakes exam.

A reminder to all board members to complete the **Annual Self Board Evaluation** which will be consolidated and discussed at the December board meeting.

Susan introduced Greg Nichvalodoff, Inscope Consulting, who made a presentation on the 360 review process of the Registrar/CEO. The review concerns Emotional Intelligence and does not replace the annual performance review.

13. Swearing-In Ceremony

Presenter: Diane O'Connor

Christy Faraher-Amidon and Amy MacLean were sworn in as new board members. Suzanne Kornhass and Amanda Lenk were elected to a second term.

14. Appointments to Committees

Motion

A number of motions were made and approved to appoint the following people to the following committees:

Patrick Wong, Chair of Finance and Administration

Amy MacLean, Vice-Chair of Finance and Administration

Louise Parton as a member of Finance and Administration

Christine Harrison, Chair of the Inquiry Committee

Alex Dutton, Vice-Chair of Inquiry Committee

Lesley Lee, Susan Edwards and Christy Faraher-Amidon as members of the Inquiry Committee

Amanda Lenk, Chair of Quality Assurance

Suzanne Kornhass, Vice-Chair of Quality Assurance

Susan Thacker and Louise Parton as members of the Quality Assurance Committee

Kathy Pereira as Vice-Chair of the Registration Committee

Patrick Wong, Chair of Discipline Committee

Suzanne Kornhass, Marian Gunn, Edward Montague as members of the Discipline Committee

Suzanne Kornhass, Chair of the HIP Examination Committee

Amanda Lenk, Chair of the Support Personnel Liaison Committee

Kathy Pereira, Chair of the ACAC Committee

15. Other Business

FAREWELL RECOGNITION

On behalf of the board, Diane O'Connor presented Louise Parton and Jane Baynham with gifts of recognition for their tremendous contributions to the College since their appointments in 2009. Both Louise and Jane are founding board members. The annual dinner followed the board meeting at Jane Baynham's home.

A representative of VanCity Credit Union presented banking papers for new signing officers. The meeting adjourned at 4:10 pm followed by board photographs.

There was no in-camera session.

16. Next Meeting

Friday, December 4, 2015 at Marine Drive Golf Club.