



BOARD Minutes

CSHHPBC Board of Directors		
September 9, 2016 - 10:08 AM – 3:30 PM <i>Marine Drive Golf Club, Vancouver, BC</i>		
Chair	Susan BATSTONE	<i>Registered Speech-Language Pathologist (RSLP)</i>
Vice-Chair	Christine HARRISON	<i>Registered Audiologist (RAUD)</i>
	Patrick WONG	<i>Public Representative</i>
	Dan MILLER	<i>Public Representative</i>
	Martin ELLEFSON	<i>Public Representative</i>
	Suzanne KORNHASS	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Christy FARAHER-AMIDON	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Marian GUNN	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Amanda LENK	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Charles FONTAINE	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Jamie HACK	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Jon WATERHOUSE	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
Staff	Diane O'CONNOR	<i>Registrar and Chief Executive Officer</i>
	Cameron COWPER	<i>Deputy Registrar</i>
	Mardi LOWE-HEISTAD	<i>Director, Quality Assurance</i>

Regrets	Amy MACLEAN	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Dinusha PEIRIS	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Alex DUTTON	<i>Public Representative (by teleconference for first hour of meeting due to technical difficulties.)</i>

1. Call to Order

Presenter: Susan BATSTONE (Board Chair)

The Board Chair called the meeting to order at 10:08 AM.

2. Welcome New and Returning Board Members

Presenter: Susan BATSTONE (Board Chair)

Welcome to new Board members: Charles FONTAINE, Jamie HACK, and Jon WATERHOUSE; welcome back to returning member: Susan BATSTONE. Introductions of all members followed.

3. Review and Approve Agenda

Presenter: Susan BATSTONE (Board Chair)

Motion
To approve the agenda, with addition of Closed Matter dealing with CSCW, if time allowed.
APPROVED

4. Review and Approve Previous Minutes (June 17, 2016)

Presenter: Susan BATSTONE (Board Chair)

Motion
To approve the previous minutes. **APPROVED**

5. Committee and Executive Reports

Presenter: Susan BATSTONE (Board Chair)

Committee and executive reports were circulated previously. The Registrar-CEO asked Board members whether the reports were useful – members confirmed that they were.

DISCUSSION: No questions for report authors.

6. REGISTRAR'S Report

Presenter: Diane O'CONNOR (Registrar & CEO)

The Registrar-CEO provided status updates on a number of initiatives and recent developments, including a new regulatory body proposed by the Ministry of Health, the outcome of a meeting between College and Ministry staff in respect of a Vancouver Community College proposal for a SLP/AUD support personnel program (no change in the Ministry's decision not to proceed), the recent grant funding approval received by CAASPR from the federal government, and the status of two recent undercover investigations into potential unauthorized practice. In addition, a draft policy ('G-07 Bylaw Amendment Process') and a draft 3 Column Document (3CD) were presented to the Board for approval. The 3CD outlines a number of proposed amendments that are ready to be sent to counsel for drafting. Finally, a proposal to explore the viability of shared space/shared services with a number of other colleges, including the three merging nursing colleges, was presented for approval.

DISCUSSION: The Board recommended that the draft policy be tabled until a corollary 'policy development process' policy was ready for approval, as the two were substantively aligned. Also, the Board recommended a revision to the draft 3CD.

Motion

To approve the revised 3 Column Document as amended

APPROVED

Motion

To approve staff participation in the development of an exploratory report on shared space/shared services

APPROVED

Motion

To table the proposed Policy 'G-07 Bylaw Amendment Process'

TABLED

7. FINANCE & ADMINISTRATION Committee Report

Presenter: Patrick WONG (Committee Chair)

The Committee Chair summarized the recent work of the Committee, including the ongoing development of a Risk Management Register and revisions to 'Policy FA-07 – Remuneration'.

DISCUSSION: The Board recommended that a Working Group (including a facilitator) be struck to continue the work of developing the Risk Management Register, and that the latter be incorporated into the College's Operational Plan for 2017. It was agreed that Board members be encouraged to participate in the WG.

Motion

To approve the Financial Statements as at June 30, 2016

APPROVED

Motion

To approve the revised 'Policy FA-07 – Remuneration' as presented

APPROVED

8. INQUIRY Committee Report

Presenter: Christine HARRISON (Committee Chair)

The Committee Chair summarized the recent work of the Committee, including several firsts for the College -- first undercover investigations into potential unauthorized practice, first section 36(1) reprimand for unauthorized practice, and the first section 29 search and seizure application.

9. QUALITY ASSURANCE Committee Report

Presenter: Amanda LENK (Committee Chair)

The Committee Chair (and Director, QA) summarized the recent work of the Committee, including an update of the Practice Review Pilot Project.

DISCUSSION: The Board recommended that the Committee examine the issue of CCC requirements for dual RSLP/RAUD registrants.

Motion

To approve the proposed Standard of Practice – Communication Health Assistants as presented

APPROVED

10. REGISTRATION Committee Report

Presenter: Marian GUNN (Committee Chair)

The Committee Chair provided an update of the recent work of the Committee.

DISCUSSION: The Board recommended minor changes to the amended policy document; the issue of practice recency/currency was also discussed.

Motion

To approve the revised 'Policy R-04 – HIP Examination Requirements' as amended

APPROVED

11. BOARD CHAIR Report

Presenter: Susan BATSTONE (Board Chair)

The necessity of a strategic planning session for 2017 was brought forward by the Chair, as was the decision to defer Board evaluation feedback until the December meeting. It was decided to hold the Strategic Planning session on the Saturday in September 2017 following the Friday board meeting.

With the support of staff (Deputy Registrar), the Board Chair related the recent work of the Circle of

Chairs (COC) and staff into the development and revision of Governance (G) and Finance and Administration (FA) policies, including presentation of a proposed policy framework for the two categories.

DISCUSSION: The Board recommended that the work proceed, and that a facilitator be retained to conduct a one-day session later in the year to assist COC members with the work.

12. Departing Board Member Recognition

Presenter: Diane O'CONNOR (Registrar & CEO)

Farewells were bestowed upon departing Board members, Marian GUNN and Christine HARRISON.

13. Newly-elected Board Member Swearing-in

Presenter: Diane O'CONNOR (Registrar & CEO)

Newly-elected Board members Charles FONTAINE, Jamie HACK, and Jon WATERHOUSE were sworn in.

14. Election of Board Chair & Vice-Chair

Officiator: Diane O'CONNOR (Registrar & CEO)

Susan BATSTONE was elected Board Chair by acclamation; Amanda LENK was elected Board Vice-Chair by acclamation.

15. Appointments to Committees

Motion

Suzanne KORNHASS was appointed REGISTRATION Committee Chair; Dan MILLER was appointed INQUIRY Committee Chair; Christy FARAHER-AMIDON was appointed CLIENT RELATIONS Committee Chair, and other appointments to various committees as discussed. **APPROVED**

16. Other Business

None.

17. Closed to the Public Session

Cancelled.

18. Adjournment

Presenter: Susan BATSTONE (Board Chair)

Motion

To adjourn the meeting at 3:30 PM **APPROVED**
Board photographs for the revised strategic plan took place following the meeting.