



CSHHPBC Board of Directors		
June 16, 2017 - 10:00 AM – 4:00 PM Marine Drive Golf Course, Vancouver, BC		
Chair	Susan BATSTONE	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Martin ELLEFSON	<i>Public Representative</i>
	Christy FARAHER-AMIDON	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Charles FONTAINE	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Jamie HACK	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Suzanne KORNHASS	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Amy MACLEAN	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Dan MILLER	<i>Public Representative</i>
	Jon WATERHOUSE	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Patrick WONG	<i>Public Representative</i>
Staff	Cameron COWPER	<i>Registrar & Chief Executive Officer</i>
	Mardi LOWE-HEISTAD	<i>Director, Professional Practice & Quality Assurance</i>
	Christina CHEN	<i>Registration & Office Manager</i>
	Shalin SHARMA	<i>Administrative Assistant</i>
Regrets	Alex DUTTON	<i>Public Representative</i>
	Amanda LENK	<i>Registered Speech-Language Pathologist (RSLP), Vice-Chair</i>

1. Call to Order – In Public	
Presenter: Susan BATSTONE (Board Chair)	
The Board Chair called the meeting to order at 10:01 AM.	
2. Review and Approve Agenda	
Presenter: Susan BATSTONE (Board Chair)	
Motion	
To approve the agenda without additions and changes.	APPROVED
3. Staff Announcements	
Presenter: Cameron COWPER (Registrar & CEO)	
The Registrar introduced the Board to new staff member, Shalin SHARMA, Administrative Assistant, start date June 1, 2017, and announced that Christina CHEN, formerly Office Administrator, had assumed the new role of Registration & Office Manager as of June 1, 2017.	
4. Review and Approve Previous Minutes (February 24, 2017)	
Presenter: Susan BATSTONE (Board Chair)	
Motion	
To approve the previous minutes.	APPROVED
5. FINANCE & ADMINISTRATION Committee (FAC) Report	
Presenter: Patrick WONG (Committee Chair)	
The Committee Chair summarized the recent work of the Committee, including the Committee’s review and approval of the Q4 Financial Statements and final KPMG Financial Statements.	
Motion	
To approve the KPMG Financial Statements for fiscal year ended March 31, 2017.	APPROVED
Motion	
To approve the Chair’s recommendation that the FAC create a comptroller oversight role to oversee internal/administration spending.	APPROVED
6. INQUIRY Committee Report	

Presenter: Dan MILLER (Committee Chair)

The Committee Chair (and Registrar-CEO) summarized the recent work of the Committee. The Inquiry Committee resolved/closed 7 investigations since the last Board Meeting and is currently managing 2 investigations. The Registrar also noted that legal counsel has advised that ideally, to avoid all actual or apparent conflicts of interest or bias, no member of the Inquiry Committee should also be a member of the Registration Committee.

Motion

To approve the recommendation that henceforth all Inquiry Committee agendas provide for declarations of apparent or actual conflicts of interest or bias.

APPROVED

7. QUALITY ASSURANCE Committee Report

Presenter: Suzanne KORNHASS (Committee Vice-Chair)

The Committee Chair provided verbal highlights to the Board. In addition, the Director, Professional Practice & Quality Assurance, provided verbal updates on the status of the HIP competency profile, the work of the Advanced Certificate Advisory Committee (ACAC), including policy work in respect of Advanced Certificate (AC) J for paediatric videofluoroscopy, and the QA Practice Review Pilot Project (i.e., screener and assessor training has been completed and arrangements for onsite review is underway).

Motion

To approve revisions to the Standards of Practice Framework.

APPROVED

Motion

To approve revisions to Policy QA-04 – Acceptable Programs of Study for Advanced Certification.

APPROVED

Motion

To approve revisions to Policy QA-07 – Qualification of Supervisors.

APPROVED

8. REGISTRATION Committee Report

Presenter: Suzanne KORNHASS (Committee Chair)

The Committee Chair (and Registrar & CEO) provided verbal highlights to the Board, including but not limited to, the Committee’s disposition in respect of a failure to renew registration matter referred by the Inquiry Committee and a draft AEF glossary developed by CAASPR’s Registration Services Support Network (RSSN). In addition, the Committee is currently assessing whether Nova Southeastern University’s ASHA-accredited, SLP Master’s distance (online) program should be considered an acceptable education program pursuant to Policy R-01. Finally, also in respect of Policy R-01, the Committee is also working on the recognition and approval of Douglas College’s new HIP program.

9. CLIENT RELATIONS Committee Report

Presenter: Christy FARAHER-AMIDON (Committee Chair)

Motion

To Committee did not meet; however, an environmental scan of other jurisdictions' client-practitioner policies is pending.

10. CIRCLE OF CHAIRS Committee

Presenter: Susan BATSTONE (Committee Chair)

The Committee Chair (and Registrar & CEO) summarized the work of the Committee, including retention of a consultant to develop the College's 2019~2022 Strategic Plan. The Committee reviewed the consultant's proposal and draft strategic plan workshop agenda and both are submitted to the Board for approval.

Motion

To approve the 2019~2022 Strategic Plan proposal.

APPROVED

Motion

To approve the 2019~2022 Strategic Plan agenda.

APPROVED

11. REGISTRAR Report

Presenter: Cameron COWPER (Registrar & CEO)

The Registrar & CEO provided verbal highlights to the Board, including an update in respect of two bylaw amendment packages, ongoing efforts of CAASPR (i.e., ESDC Canada Harmonization and Capacity-Building Projects) and the BCHR, the potential repercussions of Bill 87 in Ontario, the site visit to the Douglas College facilities at the Coquitlam Campus, recent Discipline Committee training, and the pending inter-committee training tentatively scheduled for October.

Motion

To approve the Miscellaneous 2017 Bylaw Amendment 3-Column Document.

APPROVED

Motion

To approve the Part 12 – Delegation to non-registrants Bylaw Amendment 3-Column Document.

APPROVED

12. BOARD Chair Report

Presenter: Susan BATSTONE (Board Chair)

The Board Chair provided verbal highlights to the Board in respect of the CAASPR Board meeting in St. John's, Newfoundland, April 24 & 25, 2017. In addition, the Board Chair presented on the subjects of Robert's Rules of Order and In-camera meetings.

13. Other Business

Presenter: Susan BATSTONE (Board Chair)

None.

14. Adjournment

Presenter: Susan BATSTONE (Board Chair)

Motion

To adjourn the In Public portion of the meeting at 2:42 PM.

APPROVED

15. Session Closed to the Public – In Camera

Presenter: Susan BATSTONE (Board Chair)

The Board Chair announced that the meeting would go In Camera, for Board members only, due to the personal and sensitive nature of the matters to be addressed. Accordingly, the following staff members were asked to leave the meeting:

Cameron COWPER, *Registrar & CEO*

Mardi LOWE-HEISTAD, *Director, Professional Practice & Quality Assurance*

Christina CHEN, *Registration & Office Manager*

Shalin SHARMA, *Administrative Assistant*