



**CSHPBC Board Meeting:**  
September 8, 2017 - 10:16 AM – 2:50 PM  
*River Rock Hotel, Richmond, BC*

**Board of Directors**

**Susan BATSTONE, Chair**  
*Registered Speech-Language Pathologist (RSLP)*

**Amanda LENK, Vice-Chair**  
*Registered Speech-Language Pathologist (RSLP)*

**Alex DUTTON**  
*Public Representative*

**Martin ELLEFSON**  
*Public Representative*

**Christy FARAHER-AMIDON**  
*Registered Speech-Language Pathologist (RSLP)*

**Charles FONTAINE**  
*Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)*

**Jamie HACK**  
*Registered Speech-Language Pathologist (RSLP)*

**Suzanne KORNHASS**  
*Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)*

**Amy MACLEAN**  
*Registered Hearing Instrument Practitioner (RHIP)*

**Dan MILLER**  
*Public Representative*

**Jon WATERHOUSE**  
*Registered Hearing Instrument Practitioner (RHIP)*

**Patrick WONG**  
*Public Representative*

**Staff**

**Cameron COWPER**  
*Registrar & Chief Executive Officer*

<b>Mardi LOWE-HEISTAD</b> <i>Director, Professional Practice &amp; Quality Assurance</i>
<b>Christina CHEN</b> <i>Registration &amp; Office Manager</i>
<b>Shalin SHARMA</b> <i>Administrative Assistant</i>
<b>Regrets</b>
<b>NONE</b>
<b>1. Call to Order – IN PUBLIC</b>
<b>Presenter: Susan BATSTONE, Board Chair)</b>
The Board Chair called the meeting to order at <u>10:16 AM</u> .
<b>2. Review and Approve AGENDA</b>
<b>Presenter: Susan BATSTONE, Board Chair</b>
<b>MOTION:</b> To approve the agenda without additions and changes. <span style="float: right;"><i>APPROVED</i></span>
<b>3. Review and Approve Previous MINUTES</b>
<b>Presenter: Susan BATSTONE, Board Chair</b>
<b>MOTION:</b> To approve the previous minutes for June 16, 2017. <span style="float: right;"><i>APPROVED</i></span>
<b>MOTION:</b> To approve the previous minutes for June 26, 2017. <span style="float: right;"><i>APPROVED</i></span>
<b>4. FINANCE &amp; ADMINISTRATION Committee (FAC) Report</b>
<b>Presenter: Patrick WONG, Committee Chair</b>
The Chair summarized the recent work of the Committee, including the Committee's review and approval of the 2017-2018 Q1 Financial Statements.

**MOTION:**

To approve the 2017-2018 Q1 Financial Statements, with the proviso that a staff contract (Line #5710 – QA Contract Position) be reviewed by the Circle of Chairs (COC).

*APPROVED*

**MOTION:**

To approve the re-appointment of Louise Parton to the Committee.

*APPROVED*

**MOTION:**

To approve the re-appointment of Bill Winnett to the Committee.

*APPROVED*

**5. INQUIRY Committee Report**

**Presenter: Dan MILLER, Committee Chair**

The Committee Chair (and Registrar) summarized the recent work of the Committee. The Inquiry Committee resolved/closed 1 investigation since the last Board Meeting and is currently managing 3 investigations. The Registrar also confirmed that a (governance) policy in respect of a clear and codified committee appointment process is in development. The Committee will also provide the Director, Professional Practice & Quality Assurance with a redacted copy of an Investigation Report for her review.

**MOTION:**

To approve the re-appointment of Christine Harrison to the Committee.

*APPROVED*

**MOTION:**

To approve the re-appointment of Susan Edwards to the Committee.

*APPROVED*

**6. QUALITY ASSURANCE Committee Report**

**Presenter: Amanda LENK, Committee Chair**

The Committee Chair provided verbal highlights to the Board. In addition, the Director, Professional Practice & Quality Assurance, provided verbal updates on the status of the national competency profiles for audiology and speech-language pathology, the College competency profile for hearing instrument dispensing, the AB-BC MOU – Reciprocal Agreement on Tele-practice, and preliminary outcomes of the QA Practice Review pilot project.

**MOTION:**

To approve revisions to Advanced Practice S-PRO-XX.

*APPROVED*

**MOTION:**

To approve the new Unique and Shared Scope of Practice S-PRO-03.

*APPROVED*

**MOTION:**

To approve the new Professional Accountability and Responsibility S-PRO-04.

*APPROVED*

**MOTION:**

To approve the re-appointment of Louise Parton to the Committee.

*APPROVED*

**MOTION:**

To approve the re-appointment of Karin Bernauer to the Committee. *APPROVED*

**MOTION:**

To approve the re-appointment of Sandy Collins to the Advanced Competency Advisory Committee (ACAC). *APPROVED*

**MOTION:**

To approve the re-appointment of Bobbie Williams to the Advanced Competency Advisory Committee (ACAC). *APPROVED*

**MOTION:**

To approve the re-appointment of Maryam Merali to the Advanced Competency Advisory Committee (ACAC). *APPROVED*

**MOTION:**

To approve the re-appointment of Caroline Chow to the Advanced Competency Advisory Committee (ACAC). *APPROVED*

**MOTION:**

To approve the re-appointment of Sandy Collins to the Support Personnel Liaison Committee (SPLC). *APPROVED*

**MOTION:**

To approve the re-appointment of Ashley McNolty to the Support Personnel Liaison Committee (SPLC). *APPROVED*

**MOTION:**

To approve the re-appointment of Alyse McNair to the Support Personnel Liaison Committee (SPLC). *APPROVED*

## 7. REGISTRATION Committee Report

**Presenter:** *Suzanne KORNHASS, Committee Chair*

The Committee Chair (and Registrar) provided verbal highlights to the Board, including a summary of recent applications approved by delegated authority, the Committee's decision to recognize and approve Nova Southeastern University's ASHA-accredited SLP Master's program (by distance education) as an acceptable education program pursuant to Policy R-01.

Finally, also in respect of Policy R-01, the Committee is also working on the recognition and approval of Douglas College's new HIP program. This is pending the finalizing of the College HIP competency profile; however, the Registrar will engage with administration and faculty to inquire about the accreditation process for Conestoga College.

**MOTION:**

To approve the decision to negotiate a AB-BC MOU – Reciprocal Agreement on Tele-practice, and to engage with CHAPA to that end. *APPROVED*

**MOTION:**

To approve revisions to Approved Education Programs POL R-01, subject to requested changes. *APPROVED*

**MOTION:**

To approve revisions to Supervised Student-HIP Practicums POL R-02, subject to requested changes. *APPROVED*

**MOTION:**

To approve revisions to English Language Proficiency POL R-03, subject to requested changes. *APPROVED*

**MOTION:**

To approve revisions to Student-HIP Examinations POL R-4, subject to requested changes. *APPROVED*

**MOTION:**

To approve revisions to Student-HIP Practicum Training Guideline *APPROVED*

**MOTION:**

To approve revisions to International Applicants Guideline *APPROVED*

**MOTION:**

To approve revisions to Student-HIP Application FORM 8, subject to requested changes. *APPROVED*

**MOTION:**

To approve the repeal of HIP Program Requirements POL R-03 *APPROVED*

**MOTION:**

To approve the repeal of Language Proficiency Requirements POL R-08 *APPROVED*

**MOTION:**

To approve the re-appointment of Kathy Pereira to the Committee. *APPROVED*

**MOTION:**

To approve the re-appointment of Jane Baynham to the Committee. *APPROVED*

**MOTION:**

To approve the re-appointment of Martin Sattler to the HIP Examination Advisory Committee (HEAC). *APPROVED*

**MOTION:**

To approve the re-appointment of Maryam Merali to the HIP Examination Advisory Committee (HEAC). *APPROVED*

**MOTION:**

To approve the re-appointment of Joan Richardson to the HIP Examination Advisory Committee (HEAC). *APPROVED*

**MOTION:**

To approve the re-appointment of Rahim Ghanbari to the HIP Examination Advisory Committee (HEAC). *APPROVED*

## 8. CLIENT RELATIONS Committee Report

**Presenter:** *Christy FARAHER-AMIDON, Committee Chair*

The CLIENT RELATIONS Committee did not meet; no report required.

## 9. DISCIPLINE Committee Report

**Presenter:** *Patrick Wong, Committee Chair*

The DISCIPLINE Committee did not meet; no report required.

## 10. CIRCLE OF CHAIRS Committee

**Presenter:** *Susan BATSTONE, Committee Chair*

The CIRCLE OF CHAIRS Committee did not meet; no report required.

## 11. REGISTRAR Report

**Presenter:** *Cameron COWPER, Registrar & CEO*

The Registrar provided verbal highlights to the Board, including an update in respect of bylaw amendment packages for the Omnibus Amendments 2017 package, Part 12 (*'Delegation to non-registrants'*), Part 10 (*'Advanced Certification program'*), Practice hours requirement, the drafting of a AB-BC MOU – Reciprocal Agreement on Tele-practice, and revisions to the CAASPR Bylaw. In addition, updates were provided on the status of the 'BC Health Regulators Campus' proposal, and the CAASPR ESDC Harmonization and Capacity-building projects (including the national language proficiency standard, national portal for internationally-educated applicants, national licensing examination, and national competency profiles for audiology and speech-language pathology).

### **MOTION:**

To designate Mardi Lowe-Heistad, Director, Professional Practice & Quality Assurance as the College representative on the UBC Faculty of Medicine's Health Professions Advisory Committee (HPAC). *APPROVED*

### **MOTION:**

To obtain a legal opinion to determine the legal implications of removing the College's exemption from Part 4 of the *Health Professions Act* ('Health Profession Corporations'). *APPROVED*

**MOTION:**

To obtain a legal opinion (and engage with the College of Opticians of BC) to determine which regulatory college has jurisdiction over the issue of any conflict of interest where an ENT provides referrals to a registrant and where that ENT has a financial stake in that registrant's business.

*APPROVED*

**12. BOARD Chair Report**

**Presenter:** *Susan BATSTONE, Board Chair*

The Board Chair announced the re-appointment of Alex DUTTON, Public Representative, as a member of the Board.

**MOTION:**

To table elections for Board Chair and Board Voce-Chair until the December 2017 Board meeting.

*APPROVED*

**13. Other Business**

**Presenter:** *Susan BATSTONE, Board Chair*

None.

**14. Adjournment**

**Presenter:** *Susan BATSTONE, Board Chair*

**MOTION**

To adjourn the IN PUBLIC portion of the meeting at 2:50 PM.

*APPROVED*

**15. Session(s) – IN CAMERA**

**Presenter:** *Susan BATSTONE, Board Chair*

The Board Chair announced that the meeting would go IN CAMERA, for Board members and Registrar only, due to the personal and sensitive nature of the matters to be addressed. Accordingly, the following staff members were asked to leave the meeting:

Mardi LOWE-HEISTAD, *Director, Professional Practice & Quality Assurance*  
Christina CHEN, *Registration & Office Manager*  
Shalin SHARMA, *Administrative Assistant*

The Board Chair then announced that the meeting would remain IN CAMERA, for Board members only. Accordingly, the following staff member was asked to leave the meeting:

Cameron COWPER, *Registrar & CEO*