



MINUTES

BOARD Meeting

Friday, June 21, 2019

Granville Island Hotel, 1253 Johnston Street, Vancouver, BC

10:00 AM ~ 4:00 PM

ATTENDEES

DIRECTORS

Susan BATSTONE

Registered Speech-Language Pathologist (RSLP)

Martin ELLEFSON, Chair

Public Representative

Kevin FREW

Registered Speech-Language Pathologist (RSLP)

Jamie HACK

Registered Speech-Language Pathologist (RSLP)

Leigh INGRAM

*Registered Audiologist (RAUD),
Registered Hearing Instrument Practitioner
(RHIP)*

Amy MACLEAN

*Registered Hearing Instrument Practitioner
(RHIP)*

Jack MACDERMOT

Public Representative

Parveen MANGAT

Public Representative

Dan MILLER

Public Representative

Marilyn NOORT

Registered Speech-Language Pathologist (RSLP)

Jon WATERHOUSE, Vice-Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

STAFF

Cameron COWPER

Registrar & Chief Executive Officer

Mardi LOWE

*Director, Quality Assurance & Professional
Practice*

Christina CHEN

Manager, Registration & Administration

Shalin SHARMA

*Program Coordinator, Quality Assurance &
Professional Practice*

REGRETS

None



GUESTS

DeAnn ADAMS
Public Representative

Blaine BOMAK
Registered Hearing Instrument Practitioner
(RHIP)

Hannah LINDE
Registered Audiologist (RAUD),
Registered Hearing Instrument Practitioner
(RHIP)

Louise PARTON
Registered Hearing Instrument Practitioner
(RHIP)

Martin SATTLER
Registered Hearing Instrument Practitioner
(RHIP)

Barbara WILLIAMS
Registered Audiologist (RAUD),
Registered Hearing Instrument Practitioner
(RHIP)

ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
1. MINUTES & AGENDA	Board Chair	Decision	<i>BOTH CARRIED</i>
<u>NOTES:</u> The meeting was CALLED TO ORDER at 9:58 AM.			
<ul style="list-style-type: none"> ▪ <u>MOTION 1A:</u> RESOLVED, that the Board approve the draft agenda. ▪ <u>MOTION 1B:</u> RESOLVED, that the Board approve the minutes from the previous meeting. 			
2. FINANCE & AUDIT COMMITTEE	FAC Chair	Decision	<i>BOTH CARRIED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 2A:</u> RESOLVED, that the Board approve the draft KPMG (Unaudited) Year-end Financial Statements, as at March 31, 2019. ▪ <u>MOTION 2B:</u> RESOLVED, that the Board approve the REVISED FY 2019-2020 Budget Estimates. 			
3. GOVERNANCE COMMITTEE	GC Chair	Decision	<i>ALL CARRIED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 3A:</u> RESOLVED, that Deirdre COLEMAN, RSLP, Riddhi THAKER, RSLP, and Krystal TIE-SO, CHA, be appointed to the Communication Health Assistant Advisory Committee. ▪ <u>MOTION 3B:</u> RESOLVED, that Jack MACDERMOT, Public Representative, and Martin SATTLER, RHIP, be appointed to the Registration Committee. 			

- MOTION 3C: RESOLVED, that Jack MACDERMOT, Public Representative, be appointed to the Inquiry Committee.
- MOTION 3D: RESOLVED, that Parveen MANGAT, Public Representative, be appointed to the Governance and Human Resources Committees.
- MOTION 3E: RESOLVED, that Dan MILLER, Public Representative, be appointed to the Finance & Audit Committee.

4. INQUIRY COMMITTEE IC Chair Information *N/A*

NOTES: The Registrar provided the Board with a status update on the Committee’s major ongoing investigations.

5. BYLAWS Registrar Information *N/A*

NOTES: The Registrar provided the Board with a status update on the *Miscellaneous 2019* Bylaw amendment package now under review by the Ministry of Health.

6. HUMAN RESOURCES HRC Chair Decision *BOTH CARRIED*
COMMITTEE

- MOTION 6A: RESOLVED, that the Board direct the Registrar to retain a consultant to prepare a 360-evaluation proposal – associated costs to be reviewed by the Finance & Audit Committee.
- MOTION 6B: RESOLVED, that the Board direct the Registrar to retain a recruiter for the purpose of filling the position of Deputy Registrar.

7. REGISTRATION RC Chair Decision *ALL CARRIED*
COMMITTEE

- MOTION 7A: RESOLVED, that the Board approve repealing and replacing the applicant category “~~HIP Intern~~” and substituting the registration classification “conditional registration – hearing instrument practitioner”.
- MOTION 7B: RESOLVED, that the Board approve repealing and replacing “~~Active~~”, “~~Conditional Active~~”, & “~~Inactive~~” registration statuses with “Full”, “Conditional”, & “Non-practising”.
- MOTION 7C: RESOLVED, that the Board approve amendments to *HIP Intern Practicum Requirements* (POL-R-02).
- MOTION 7D: RESOLVED, that the Board approve amendments to *Failure to Meet CCC Requirements* (POL-R-07).
- MOTION 7E: RESOLVED, that the Board approve implementation of a 2-year expiration date for registration applications.

- **MOTION 7F:** RESOLVED, that the Board approve separate application for registration fees for each reserved title.
- **MOTION 7G:** RESOLVED, that the Board approve an amendment to the pending policy requiring that all new RHIPs undergo a QAPP Practice Review within the first two years of practice to also include RAUD transfers under labour mobility seeking a license to dispense.

8. QUALITY ASSURANCE & PROFESSIONAL PRACTICE COMMITTEE QAPP Chair Decision *ALL CARRIED*

- **MOTION 8A:** RESOLVED, that the Board approve the CSHBC HID Competency Profile (CORE-06).
- **MOTION 8B:** RESOLVED, that the Board approve the new CSHBC *Virtual Care* (SOP-PRAC-03).
- **MOTION 8C:** RESOLVED, that the Board approve the proposed amendments to CSHBC *Delegation & Assignment to Communication Health Assistants* (SOP-PRAC-04).
- **MOTION 8D:** RESOLVED, that the Board approve the proposed amendments to CSHBC *Professional Responsibility & Accountability* (SOP-PROF-05).
- **MOTION 8E:** RESOLVED, that the Board approve the proposed amendments to CSHBC *Continuing Competency Credit (CCC) Program Requirements* (POL-QA-02).

9. OPERATIONS Registrar Information *N/A*

NOTES: The Registrar provided the Board with an update on the status of several ongoing initiatives, including plans for the Annual Policy Forum 2019 and the deployment plan for the launch of the new CSHBC website, Registrant & Applicant portals, and Public Register.

10. NATIONAL ALLIANCES GC Chair Information *CARRIED*

- **MOTION 10:** RESOLVED, that CSHBC reaffirm its withdrawal from the proposed CAASPR centralized assessment portal.

NOTES: The GC Chair provided the Board with an update on issues and initiatives in respect of the national alliance for audiology and speech-language pathology regulators (CAASPR) and hearing instrument dispensing regulators (HIPAC).

11. STRATEGIC PLAN Board Chair Information *DEFEATED*

- **MOTION 11:** RESOLVED, that the Board retain a consultant to prepare a *CSHBC Strategic Plan 2018-2022* update in 2020.



12. ADJOURN Board Chair Decision *CARRIED*

NOTES: The PUBLIC meeting was adjourned at 4:25 PM.

13. *IN CAMERA*
MEETING Registrar Discussion *N/A*

NOTES: The *IN CAMERA* meeting was adjourned at 4:55 PM.