



BOARD Minutes- approved Sept 11/15

CSHHPBC Board of Directors		
June 12, 2015	10:00 AM – 4:00 PM	Marine Drive Golf Club, Vancouver, BC
Chair	Susan Batstone	<i>Registered Speech-Language Pathologist (RSLP)</i>
Vice-Chair	Alex Dutton	<i>Public Representative</i>
	Jane Baynham	<i>Public Representative</i>
	Patrick Wong	<i>Public Representative</i>
	Joe McLaughlin	<i>Public Representative</i>
	Christine Harrison	<i>Registered Audiologist (RAUD)</i>
	Suzanne Kornhass	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Louise Parton	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Marian Gunn	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Amanda Lenk	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Indershini Pillay	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Diane O'Connor	<i>Registrar and Chief Executive Officer (CEO)</i>
Guests	Cameron Cowper	<i>Deputy Registrar</i>
	Mardi Lowe-Heistad	<i>Director of Quality Assurance</i>
Regrets	Dinusha Peiris	<i>Registered Speech-Language Pathologist (RSLP)</i>
1. Call to Order		
The meeting was called to order at 10:00 AM.		
2. Welcomes and Special Resolution		
Welcome to Indershini Pillay, Registered Speech-Language Pathologist (RSLP), who was appointed to the Board on April 20, 2015 by special resolution.		
<i>Resolved: Indershini Pillay, RSLP, was appointed as a member to the Board for a term to expire on September 11, 2015.</i>		
Welcome to Cameron Cowper, Deputy Registrar.		
3. Review and Approve Agenda		
Presenter: Susan Batstone		
<i>Approved.</i>		
4. Review and Approve Previous Minutes (March 6, 2015)		

Presenter: Susan Batstone
<i>Approved by Jane Baynham; seconded by Suzanne Kornhass</i>
5. Review and Approve Committee Reports
Presenter: Susan Batstone
Committee, Chair and Registrar reports were submitted for review.
6. Finance Committee Report
Presenter: Jane Baynham
<u>Verbal Highlights:</u>
Discussion Policy F&A-05 (remuneration). <i>To be referred to the Finance & Administration (FA) Committee for further review.</i>
Motion To approve the Annual Financial Statements, reviewed by KPMG, as presented. APPROVED Insurance Coverage Summary prepared by new insurance brokers was reviewed.
7. Inquiry Committee Report
Presenter: Joe McLaughlin
<u>Verbal Highlights:</u> Nothing noted.
8. Quality Assurance Committee Report
Presenter: Louise Parton
<u>Verbal Highlights:</u>
Motion To approve revisions to Policy QA-02 as presented. APPROVED
Motion To approve revisions to Policy QA-04 as presented. APPROVED
Motion To approve revisions to Policy QA-06 as presented. APPROVED
Motion To uphold appeal decisions of the Quality Assurance Committee regarding renewals of advanced competency certification in current and future cases. APPROVED
Motion Appoint Tracy Marshall as a member to the Advanced Competency Advisory Committee (ACAC). APPROVED
9. Registration Committee Report

Presenter: Marian Gunn

Verbal Highlights:

Motion

To approve revisions to Policy R-07 as presented with amendments to cross-reference to Policy QA-02 and add (QA program) after Section 159 of the Bylaws. APPROVED

Motion

To approve revisions to Policy R-02 as presented with amendments to cross reference Policy QA-06. APPROVED

10. Registrar's Report

Presenter: Diane O'Connor

Verbal Highlights:

Motion

To approve Bylaw Amendments (Election of Board Members) as presented. APPROVED

Motion

To approve Bylaw Amendments (Housekeeping Amendments) as presented. APPROVED

Motion

To approve a revision to the Housekeeping Bylaw Amendments, providing for the appointment of a Chartered Professional Accountant (CPA) under point 2. APPROVED

Motion

To approve Bylaw Amendments (Substantive Amendments) as presented. APPROVED

Motion

To approve Policy Guideline: Right-Touch Regulation as presented. APPROVED

11. Board Chair's Report

Presenter: Susan Batstone

Verbal Highlights:

Discussion

Canadian Alliance of Audiology and Speech-Language Pathology Regulators (CAASPR).

Motion

To hire an expert in the field of board development (How to Conduct Effective Performance Evaluation of a CEO) and to engage the expert annually to assist with the process of a 360 review in order to ensure continuity.

Approved.

12. Adjournment to In-Camera Meeting

Motion

In-camera meetings to be a regular item on the board agenda to discuss confidential matters involving personal or private information.

13. Other Business

Discussion

Issue of committee terms to be referred to the Circle of Chairs (COC).

14. Next Meeting

Friday, September 11, 2015 at Marine Drive Golf Club. Annual dinner to follow at Jane Baynham's home.

The meeting was adjourned at 3:16 PM and proceeded into in-camera.