



BOARD Minutes

CSHHPBC Board of Directors		
February 26, 2016 - 10:00 AM – 3:00 PM <i>Marine Drive Golf Club, Vancouver, BC</i>		
Chair	Susan Batstone	<i>Registered Speech-Language Pathologist (RSLP)</i>
Vice-Chair	Christine Harrison	<i>Registered Audiologist (RAUD)</i>
	Patrick Wong	<i>Public Representative (arrived approx. 1pm)</i>
	Alex Dutton	<i>Public Representative</i>
	Dan Miller	<i>Public Representative</i>
	Martin Ellefson	<i>Public Representative</i>
	Suzanne Kornhass	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Amy MacLean	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Marian Gunn	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Amanda Lenk	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Dinusha Peiris	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Christy Faraher-Amidon	<i>Registered Speech-Language Pathologist (RSLP)</i>
Guest	Nathan Hoffart	<i>President of BCASLPA (arrived approx. 11:30 – departed during lunch)</i>
Staff	Diane O'Connor	<i>Registrar and Chief Executive Officer (CEO)</i>
	Cameron Cowper	<i>Deputy Registrar</i>
	Mardi Lowe-Heistad	<i>Director, Quality Assurance</i>
1. Call to Order		
The meeting was called to order at 10:01 AM.		
2. Welcome New Members		
Newly appointed board members Martin Ellefson and Dan Miller were welcomed. Christina Chen was welcomed back after her maternity leave. Introductions were made. Christina then left the meeting.		
3. Review and Approve Agenda		
Presenter: Susan Batstone		
<i>Approved.</i>		

4. Review and Approve Previous Minutes (December 4, 2015)	
Presenter: Susan Batstone	
<i>Approved.</i>	
5. Special Presentation from BCASLPA	
Presenter: Nathan Hoffart	
This portion of the meeting was delayed upon Mr. Hoffart's attendance. He thanked the board for deciding to have the College AGM at the same time and location as the BCASLPA annual conference.	
6. Finance Committee Report	
Presenter: Patrick Wong	
Motion	
To approve the financial statements as at December 31, 2015 as presented	APPROVED
Motion	
To approve the Fiscal 2017 Annual Budget as presented	APPROVED
7. Inquiry Committee Report	
Presenter: Christine Harrison	
Verbal Highlights:	
The Inquiry Committee agreed to an idea presented by the Registrar to resolve a matter that was going to proceed to a revised citation and discipline hearing set for April 2017. The Registrar resolved the matter with a Consent Agreement that included a voluntary cancellation of the registrant's registration and that she could not reapply to the College for five years.	
Motion	
To appoint Dan Miller to the Inquiry Committee.	APPROVED
8. Quality Assurance Committee Report	
Presenter: Amanda Lenk	
Part 12 – support personnel was presented as a 3 column document and approved by the board.	
An outline of a new Quality Assurance program was presented by Mardi and Amanda. The target date to launch this program is the fall 2016 and will involve only one profession at this time. The selected profession is Hearing Instrument Dispensing as it has the least number of registrants, however, the majority of complaints involve this profession.	
Motion	
To approve revised POLICY QA-08 Ear Mold Impressions.	APPROVED
Motion	
To appoint Martin Ellefson to the Quality Assurance (QA) Committee.	APPROVED

9. Registration Committee Report

Presenter: Marian Gunn

Verbal Highlights:

Section 72 – International Transfers – will be repealed which has been long awaited. Cycle 2 for reporting Continuing Competency Credits ended December 31, 2015 and despite repeated messages to registrants over 100 registrants did not report the minimum required number of credits. This created unexpected staff workload and it was recommended by the Registration Committee to send reminders by Registered Mail as a last attempt to ensure no one practiced who did not comply.

Motion

Appoint Martin Ellefson to the Registration Committee.

APPROVED

9. Registrar's Report

Presenter: Diane O'Connor

Verbal Highlights:

Discussion

The six top priorities identified by CAASPR in October 2015 have been discussed at regular CAASPR Registrar Committee meetings. #1, 2 and 6 priorities are led by Diane O'Connor and progress has been made in terms of completing and distributing an RFP, reviewing a proposal, hiring a consultant and arranging for presentations by experts, however no decisions have been made. Decisions must be made at the CAASPR board meeting in April. If not, continued membership (financial and human resource commitments) with CAASPR will need to be reviewed. The Registration Committee will review this matter prior to the next CSHHPBC board meeting.

Motion

RESOLVED THAT, in accordance with the authority established in section 19 (1) of the *Health Professions Act*, and subject to filing with the Minister as required by section 19 (3) of the *Health Professions Act*, the board make the bylaws of the College of Speech and Hearing Health Professionals of British Columbia, as submitted with this resolution.

APPROVED

Presentation

Cameron Cowper, Deputy Registrar – Recent Legal Decisions

Several very relevant judicial decisions were made recently respecting the authority of regulators.

Cameron presented these decisions and the positive impact it has in clarifying the scope of regulators' decision making authority.

10. Board Chair's Report

Presenter: Susan Batstone

Discussion

The following were presented and discussed: board development opportunities, exit interview suggestions and board evaluation.

11. Adjournment to In-Camera Meeting

The Public Meeting was adjourned at 2:40 PM.

In-camera Discussion

A discussion of staff compensation – bonuses.

12. Other Business

No additional items brought forward.

13. Next Meeting

June 17, 2016.