



BOARD Minutes

Approved September 9, 2016

CSHHPBC Board of Directors		
June 17, 2016 - 10:00 AM – 2:30 PM <i>Marine Drive Golf Club, Vancouver, BC</i>		
Chair	Susan BATSTONE	<i>Registered Speech-Language Pathologist (RSLP)</i>
Vice-Chair	Christine HARRISON	<i>Registered Audiologist (RAUD)</i>
	Patrick WONG	<i>Public Representative</i>
	Alex DUTTON	<i>Public Representative</i>
	Dan MILLER	<i>Public Representative</i>
	Martin ELLEFSON	<i>Public Representative</i>
	Suzanne KORNHASS	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	Amy MACLEAN	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Marian GUNN	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	Amanda LENK	<i>Registered Speech-Language Pathologist (RSLP)</i>
	Dinusha PEIRIS	<i>Registered Speech-Language Pathologist (RSLP)</i>
Staff	Diane O'CONNOR	<i>Registrar and Chief Executive Officer</i>
	Cameron COWPER	<i>Deputy Registrar</i>
	Mardi LOWE-HEISTAD	<i>Director, Quality Assurance</i>

Regrets	Christy FARAHER-AMIDON	<i>Registered Speech-Language Pathologist (RSLP)</i>
1. Call to Order		
The meeting was called to order at 10:05 AM.		
2. Review and Approve Agenda		
Presenter: Susan Batstone		
Motion To approve the agenda as presented APPROVED		
3. Review and Approve Previous Minutes (February 26, 2016)		
Presenter: Susan Batstone (Board Chair)		
Motion To approve the previous minutes as presented APPROVED		
4.1. COMMITTEE REPORTS: Finance Committee		
Presenter: Patrick Wong (Committee Chair)		
The Committee Chair and Registrar presented the annual financial statements reviewed by KPMG to the Board for their review.		
Motion To approve the financial statements year ended March 31, 2016 as presented APPROVED		
Policy Framework – Executive Limitations: The Board discussed the proposed (revised) policy framework for Finance & Administration and Governance and agreed that the matter should be submitted to the Circle of Chairs for further review and to report back to the Board at the September meeting. The Board also requested that, for reference purposes, the CPA Canada documentation for NPO Directors be uploaded to the College website. Finally, the Board recommended that the draft Risk Register be reviewed at the next F&A Committee meeting.		
4.2. COMMITTEE REPORTS: Inquiry Committee		
Presenter: Christine Harrison (Committee Chair)		
The Committee Chair summarized the recent work of the Committee, noting success with a mentorship resolution, the recent education day held June 16th and concerns in respect of an increase in complaints about unethical advertising.		

The Board discussed the challenges of responding to advertising complaints, the recent opinion received from legal counsel, as well as a number potential options available to the Committee, including formulating the College’s position and posting a Public Service Announcement (PSA) on the website under the section “Buyer Beware”.

4.3. Quality Assurance Committee Report

Presenter: Amanda Lenk (Committee Chair)

The Committee Chair summarized the recent work of the Committee, including the finalized Programs of Study documents for Advanced Certificates K, H, and I, the revised Standards of Practice document for Duty to Report, and the new Registrant’s Guide to Client Abuse, Neglect, and Family Violence (Duty to Report and Client Confidentiality).

In addition, staff presented on the proposed practice review pilot project (targeted launch of Fall 2016), an update of the successful completion of this cycle’s CCC audit, and an updated draft of new legislation for non-registrant support personnel (Part 12).

Motion
To approve the revised Standards of Practice for Duty to Report as presented **APPROVED**

Motion
To approve the revised draft of Part 12 bylaws as presented **APPROVED**

Motion
To approve the appointment of Cheryl Lane Slobodian to the Support Personnel Liaison Committee (SPLC) **APPROVED**

4.4. Registration Committee Report

Presenter: Marian Gunn (Committee Chair)

The Committee Chair summarized the recent work of the Committee, including new registrations, meetings held, and the work of the HIP Supervisor Working Group, including the development of a template Work Plan document for supervisors and students. The Board also discussed the revised Schedule A (Fee Schedule) and the revised Policy R-02 (Practicum Requirements). Finally, the special levy for CAASPR, and the goal of finalizing the competency profiles for SLPs and AUDs was discussed.

The Board discussed the Working Group’s efforts and agreed that supporting materials should be forwarded to supervisors and students at the *beginning* of practicums. The Board also discussed the value of striking a Working Group to examine the issue of practice currency and the development of associated policies. Finally, the Board agreed that British Columbia continue its commitment to CAASPR for its renewal for 2016 and a special levy for the review of the competency profiles, but that the Board should base its ongoing financial support in 2017 on outcomes achieved (or not) by the end of this year.

Motion

To approve the revised Schedule A – Fee Schedule as presented	APPROVED
Motion To approve the revised Policy R-02 Practicum Requirements as presented	APPROVED
Motion To approve the special levy of \$15,000 payable to CAASPR for the completion of the review of the competency profiles for both Audiology and Speech-Language Pathology	APPROVED
5. Registrar’s Report	
Presenter: Diane O’Connor (Registrar & CEO)	
The Registrar provided updates on the status of CAASPR and recent communications from the Ministry of Health. In addition, the Registrar updated the Board on the status of Operational Plan action items for 2016, noting a significant number of completed projects, as well as items pending for 2017. A draft 3 Column Document (3CD) was presented to the Board for approval. The 3CD outlines a number of proposed amendments that are ready to be sent to counsel for drafting.	
Motion To approve the proposed 3 Column Document as presented	APPROVED
6. Board Chair’s Report	
Presenter: Susan Batstone (Board Chair)	
The Chair provided a brief update, noting the pending elections. Board meeting evaluations were circulated to members.	
7. Other Business	
The issue of Board member composition at the September meeting – post elections -- was brought forward by the Chair.	
The Board discussed whether outgoing members (i.e., any members not re-elected) should be present at the September meeting, and if so, whether outgoing or newly elected members should vote on Chair, Vice-Chair, Committee Chair, and Committee Vice-Chair selections, as well as any other motions required. It was decided that, in the interest of continuity and protocol, that any outgoing members be present, and that any new members should begin voting on motions post swearing-in and that the swearing-in ceremony should take place before the election of Chair and Vice-Chair.	
8. Adjourn / Next Meeting	
Motion: The meeting was adjourned at 2:35 PM The next Board meeting will be September 9, 2016 at the Marine Drive Golf Course.	APPROVED