



# BOARD Minutes

<b>CSHHPBC Board of Directors</b>		
<b>December 2, 2016 - 10:00 AM – 3:00 PM</b> <i>Marine Drive Golf Club, Vancouver, BC</i>		
<b>Chair</b>	<b>Susan BATSTONE</b>	<i>Registered Speech-Language Pathologist (RSLP)</i>
<b>Vice-Chair</b>	<b>Amanda LENK</b>	<i>Registered Audiologist (RSLP)</i>
	<b>Patrick WONG</b>	<i>Public Representative</i>
	<b>Dan MILLER</b>	<i>Public Representative</i>
	<b>Martin ELLEFSON</b>	<i>Public Representative</i>
	<b>Suzanne KORNHASS</b>	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	<b>Christy FARAHER-AMIDON</b>	<i>Registered Speech-Language Pathologist (RSLP)</i>
	<b>Jon WATERHOUSE</b>	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
	<b>Jamie Hack</b>	<i>Registered Speech-Language Pathologist (RSLP)</i>
	<b>Charles FONTAINE</b>	<i>Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)</i>
	<b>Alex DUTTON HACK</b>	<i>Public Representative</i>
	<b>Amy MACLEAN</b>	<i>Registered Hearing Instrument Practitioner (RHIP)</i>
<b>Staff</b>	<b>Diane O'CONNOR</b>	<i>Registrar and Chief Executive Officer</i>
	<b>Cameron COWPER</b>	<i>Deputy Registrar</i>

	<b>Mardi LOWE-HEISTAD</b>	<i>Director, Quality Assurance</i>
<b>1. Call to Order</b>		
<b>Presenter: Susan BATSTONE (Board Chair)</b>		
The Board Chair called the meeting to order at 10:00 AM.		
<b>2. Review and Approve Agenda</b>		
<b>Presenter: Susan BATSTONE (Board Chair)</b>		
<b>Motion</b> To approve the agenda as presented. <b>APPROVED</b>		
<b>3. Review and Approve Previous Minutes (September 9, 2016)</b>		
<b>Presenter: Susan BATSTONE (Board Chair)</b>		
<b>Motion</b> To approve the previous minutes. <span style="float: right;"><b>APPROVED</b></span>		
<b>4. Committee and Executive Reports</b>		
<b>Presenter: Susan BATSTONE (Board Chair)</b>		
Committee and executive reports were circulated previously. The date for the April symposium was highlighted. <i>DISCUSSION:</i> No questions for report authors.		
<b>5. REGISTRAR'S Report</b>		
<b>Presenter: Diane O'CONNOR (Registrar &amp; CEO)</b>		
The registrar presented the background regarding the proposed changes to Part 12 – Delegation to Non-Registrants following a feedback review meeting with the MOH. Given the concerns expressed by HIPSBC regarding public safety, the bylaw amendments proposed exclude this profession from delegating to non-registrants.		
<b>Motion</b> To approve the proposed Part 12 bylaw amendments as presented. <span style="float: right;"><b>NOT APPROVED</b></span> <b>Results of the Vote: 5 in favour, 5 against, 2 abstained</b>		
Further discussion resulted in a further amendment to Part 12. The public feedback was not concerned		

with delegation of tympanometry, which is considered a low risk activity, albeit a restricted one. Staff will discuss whether a second posting is required given the change since the feedback review with MOH.

**Motion**

To approve the proposed Part 12 bylaw amendments to include the authority of HIPs to delegate 5(2)(b) as outlined in the regulations, with the exception of performing cerumen management, to non-registrants. The standard resolution language will apply. **APPROVED**

Agenda item 5.2 referring to Section 78 of the bylaws was not required as the bylaws are currently posted. This agenda item was deleted.

The bylaw amendments for miscellaneous sections was reviewed and discussed.

**Motion**

To approve the proposed bylaw amendments – miscellaneous – as presented. The standard resolution language will apply. **APPROVED**

The bylaw amendments for AGM were discussed.

**Motion**

To approve the proposed bylaw amendments – AGM. The standard resolution language will apply. **APPROVED**

**Standard Resolution Language:**

**RESOLVED THAT**, in accordance with the authority established in section 19(1) of the *Health Professions Act*, and subject to filing with the Minister as required under section 19(3) of the *Health Professions Act*, the board amend the bylaws of the College of Speech and Hearing Health Professionals of British Columbia, as set out in Schedule “A” attached to this resolution.

**Declaration of Commitment – Cultural Safety and Humility** was discussed.

**Motion**

To approve the signing of the Declaration of Commitment – Cultural Safety and Humility in the Regulation of health professionals serving First Nations and Aboriginal People on behalf of the College. **APPROVED**

**MOH Policy Intent for Care Aids** was discussed.

**Motion**

To approve the letter drafted by the Registrar in response for public feedback. **APPROVED**

Agenda item 5.8 – CAASPR Up-date – In light of the time remaining, this topic was tabled.

## 7. Board Chair Report

**Presenter: Susan BATSTONE (Board Chair)**

A presentation on the 2016 Board Evaluation covered various areas where there was some disparaging ratings. These were discussed and while interesting, it did not suggest any immediate action plans were necessary.

The Chair and Deputy Registrar provided a brief update on the recent CAASPR board meeting in Moose Jaw.

The Board Chair updated the board about the Circle of Chairs meeting which took place the day before the board meeting where a significant number of policies were reviewed, as well as a policy framework. The review work is extensive and demanding but much progress is being made. Given the scope and importance of the work, the COC will be meeting again and presenting their recommendations to the Board well in advance of the next board meeting to provide sufficient time for board members not on the COC to review the policies.

A review of the BCHR Symposium was tabled in light of time remaining.

## 8. CLIENT RELATIONS Committee

**Presenter: Christy FARAHER-AMIDON (Committee Chair)**

Presentation tabled in light of time remaining.

## 9. INQUIRY Committee Report

**Presenter: Dan MILLER (Committee Chair)**

The Committee Chair (and Deputy Registrar) summarized the recent work of the Committee, specifically regarding the first undercover investigation under section 29 of the HPA and the upcoming public notification and the first reprimand.

### **Motion**

To appoint Charles Fontaine as Vice-Chair to the Inquiry Committee given Alex Dutton's unexpected time commitment for the remaining term. **APPROVED**

## 10. FINANCE Committee Report

**Presenter: Patrick WONG (Committee Chair)**

The Committee Chair provided an update of the recent work of the Committee and that in future, the deferred revenue will be adjusted quarterly in order to more accurately reflect the surplus/loss income for the period.

### **Motion**

To approve the Financial Statements as at September 30, 2016 as presented. **APPROVED**

## 11. REGISTRATION Committee Report

**Presenter: Suzanne KORNHASS (Committee Chair)**

The Chair presented verbal highlights regarding the working group on practice currency and the Registrar updated the board on our first FOIPPA request. Two policy amendments were presented for approval. The amendment pertaining to the SAC exam was necessary to align with the new bylaws which are now in force. The second amendment was in relation to the need to increase the passing grade for the practical exam as evidenced by the recent practical exam.

**Motion**

To approve the revised Policy R-06 Failure to Meet Conditions of Registration as presented. **APPROVED**

**Motion**

To approve the revised Policy R-04 HIP Exam Requirements to increase the passing grade from 75% to 80%. **APPROVED**

**12. SPECIAL GUEST PRESENTATION – Risk Management by Hugh Lindsay, CPA**

**13. QUALITY ASSURANCE Committee Report**

**Presenter: Amanda LENK (Committee Chair)**

The Use of Titles, specifically the use of Dr. was discussed in light of the recent Supreme Court ruling in Ontario where the CASLPO's policy and enforcement of the non-use of Dr. was upheld. After much discussion it was decided to maintain status quo and that registrants must qualify the use of Dr. in writing and not verbally refer to this title in a clinical context.

**Motion**

To approve the revised Policy QA-01 Use of Titles as presented.

**APPROVED**

**Motion**

To approve the following policies to reflect the new term of Communication Health Assistant in replacing the previous term Support Personnel: Policy QA-06, Policy QA-07, Policy QA-08, Policy QA-09 as presented. **APPROVED**

**Motion**

To approve the new Policy QA-11 Medical Assistance in Dying as presented. **APPROVED**

**14. Other Business**

**As there was no other business, the open session of the board meeting was adjourned at 3:00 pm followed by a closed session to discuss the performance and compensation of the Registrar/CEO.**