



College of
Speech and Hearing
Health Professionals of BC

Regulator of Audiologists, Hearing Instrument
Practitioners and Speech-Language Pathologists

MINUTES

BOARD Meeting

Friday, September 14, 2018

Granville Island Hotel, 1253 Johnston Street, Vancouver, BC

10:00 AM ~ 4:00 PM

ATTENDEES

DIRECTORS

Amanda LENK, Chair

Registered Speech-Language Pathologist (RSLP)

Martin ELLEFSON, Vice-Chair

Public Representative

Susan BATSTONE

Registered Speech-Language Pathologist (RSLP)

J. Alexander DUTTON

Public Representative

Christy FARAHER-AMIDON

Registered Speech-Language Pathologist (RSLP)

Charles FONTAINE

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Jamie HACK

Registered Speech-Language Pathologist (RSLP)

Suzanne KORNHASS

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Amy MACLEAN

*Registered Hearing Instrument Practitioner
(RHIP)*

Dan MILLER

Public Representative

Jon WATERHOUSE

*Registered Hearing Instrument Practitioner
(RHIP)*

Patrick WONG

Public Representative

STAFF

Cameron COWPER

Registrar & Chief Executive Officer

Mardi LOWE-HEISTAD

*Director, Quality Assurance & Professional
Practice*

Christina CHEN

Registration & Office Manager

Shalin SHARMA

Program Coordinator

REGRETS

None.

ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
1. Minutes & Agenda	Board Chair	Decision	<i>APPROVED</i>
<p>The meeting was called to order at 10:03 AM.</p> <ul style="list-style-type: none"> ▪ <u>MOTION 1A</u>: RESOLVED, that the Board approve the draft agenda. ▪ <u>MOTION 1B</u>: RESOLVED, that the Board approve the minutes from the previous meeting. 			
2. Board Elections	Registrar	Decision	<i>APPROVED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 2A</u>: RESOLVED, that the Board continue to implement an e-voting platform for Board elections. 			
3. Annual Report	Registrar	Decision	<i>APPROVED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 3A</u>: RESOLVED, that the Board approve the Annual Report 2017 as amended. 			
4. Financial Statements (Q1) & Proposed Staffing Plan	Registrar	Decision	<i>APPROVED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 4A</u>: RESOLVED, that the Board approve the Financial Statements 2018-2019 (Q1). ▪ <u>MOTION 4B</u>: RESOLVED, that the Board approve the (revised) Budget Estimates 2018-2019. ▪ <u>MOTION 4C</u>: RESOLVED, that the Board approve the Proposed Staffing Plan 2019-2020. 			
5. Bylaws	Registrar	Decision	<i>APPROVED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 5A</u>: RESOLVED, that pursuant to <i>Freedom of Information and Protection of Privacy Act</i> (FIPPA), the College is entitled to disclose personal information for the purposes of registration by another regulator in Canada. Further, that pursuant to the <i>Health Professions Act</i>, the Board may authorize the disclosure of personal information under section 53(1)(a) or (b), provided a resolution for the disclosure of personal information is passed by the Board on the basis of carrying out an implied duty under the <i>Agreement on Internal Trade (AIT)/Canada Free Trade Agreement (CFTA)</i>, and also in the public interest for that same reason, i.e., to advance labour mobility. With respect to the AIT/CFTA, the release of personal information to mobility is consistent with its purposes. 			
6. Inquiry Committee Major Cases	Registrar	Information	<i>N/A</i>
7. CAASPR	Registrar	Decision	<i>APPROVED</i>

- MOTION 7A: RESOLVED, that the Board nominate Martin Ellefson, Vice-Chair, Public Representative, to represent BC (CSHHPBC) at the CAASPR Board meeting and governance plan session in October 2018.
- MOTION 7B: RESOLVED, that the Board recommend that CAASPR, *inter alia*, submit to a full audit of its financial statements, retain legal counsel to re-draft its bylaws (based on the outcome of the scheduled governance plan), and develop a transparent RFP protocol and process.

8. New Board Member Introductions	Registrar	Information	<i>N/A</i>
-----------------------------------	-----------	-------------	------------

- NOTE: Current Board members were joined by members-elect, Kevin FREW, RSLP, Leigh INGRAM, RAUD, RHIP, and Marilyn NOORT, RSLP, as observers.

9. AB-BC MOU (Interjurisdictional Practice)	Registrar	Information	<i>N/A</i>
---	-----------	-------------	------------

10. QAPP Documentation	Director, QAPP	Decision	<i>APPROVED</i>
------------------------	----------------	----------	-----------------

- MOTION 10A: RESOLVED, that the Board approve the revised *Interprofessional Collaborative Practice* (SOP-PROF-01) standard.
- MOTION 10B: RESOLVED, that the Board approve the revised *Continuing Competency Credit Program Requirements* (POL-QA-02) policy.
- MOTION 10C: RESOLVED, that the Board approve the revised QAPP Terms of Reference.
- MOTION 10D: RESOLVED, that the Board approve the revised Advanced Certificate Program of Study (Certificate E).

11. QAPP Practice Review Program (Phase 1)	Director, QAPP	Decision	<i>APPROVED</i>
--	----------------	----------	-----------------

- MOTION 11A: RESOLVED, that the Board approve the continuation of the QAPP Practice Review program (Phase 1) with a revised budget for FY 2018-2019.

12. Canadian Hearing Instrument Instrument Dispensing Regulators	Registrar	Decision	<i>APPROVED</i>
--	-----------	----------	-----------------

- MOTION 12A: RESOLVED, that the Board direct the Registrar to proceed with development of an ESDC funding proposal for harmonization of the hearing instrument dispensing profession.
- MOTION 12B: RESOLVED, that the Board direct the Registrar to explore harmonization opportunities with the regulator of the dispensing profession in Newfoundland & Labrador.

13. Annual Policy Forum	Registrar	Information	<i>N/A</i>
-------------------------	-----------	-------------	------------

14. Organizational Quality Management Certification	Registrar	Decision	<i>APPROVED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 14A</u>: RESOLVED, that the Board direct the Registrar and Director, QAPP, to develop program specifics for CSHHPBC Organizational Quality Management (OQM) certification. 			
15. New Database & Website	Registrar	Information	<i>N/A</i>
16. Ministry of Health Request for Recommendations	Registrar	Decision	<i>APPROVED</i>
<ul style="list-style-type: none"> ▪ <u>MOTION 16A</u>: RESOLVED, that the Board direct the Registrar to draft and forward a Board-approved letter of response to Harry Cayton, Executive Director, Professional Standards Authority (PSA). 			
17. Strategic Plan Review	Board Chair	Discussion	<i>N/A</i>

The PUBLIC meeting was adjourned at **3:37 PM**.

The Board requested an IN CAMERA session -- all staff were excused.

The IN CAMERA meeting was adjourned at **3:53 PM**.
