



MINUTES

BOARD Meeting

Friday, December 6, 2019

JW Marriott Parq Vancouver, 39 Smithe Street

10:00 AM ~ 4:00 PM

ATTENDEES

DIRECTORS

Karen DERRY

Registered Speech-Language Pathologist (RSLP)

Martin ELLEFSON

Public Representative

Kevin FREW

Registered Speech-Language Pathologist (RSLP)

Charles FONTAINE

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Jamie HACK

Registered Speech-Language Pathologist (RSLP)

Leigh INGRAM

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Amy MACLEAN, Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

Parveen MANGAT

Public Representative

Jack MACDERMOT

Public Representative

Marilyn NOORT

Registered Speech-Language Pathologist (RSLP)

Jon WATERHOUSE, Vice-Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

STAFF

Cameron COWPER

Registrar & Chief Executive Officer

Lauren RIVA

*Legal Counsel, Quality Assurance & Professional
Practice*

Mardi LOWE

*Director, Quality Assurance & Professional
Practice*

Amanda LENK

*Assistant Director, Quality Assurance &
Professional Practice*

Shalin SHARMA

*Program Coordinator, Quality Assurance &
Professional Practice*



Christina CHEN

Manager, Registration & Administration

Tracy TIAN

Program Assistant, Registration & Administration

EX-OFFICIO

Thelma O’GRADY

Public Representative Appointee

REGRETS

Dan MILLER

Public Representative

ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
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1. CALL TO ORDER, AGENDA, MINUTES, & DECLARATIONS	BOARD Chair	Decision	<i>BOTH CARRIED</i>
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The meeting was CALLED TO ORDER at 10:01 AM.

- **MOTION 1A**: RESOLVED, that the Board approve the draft agenda.
- **MOTION 1B**: RESOLVED, that the Board approve the minutes from the previous meeting.
- **DECLARATIONS**: None.

2. GOVERNANCE ADVISORY COMMITTEE	GAC Chair	Decision	<i>ALL CARRIED</i>
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DISCUSSION: Board member elections and appointments; committee vacancies and appointments; BC Government Steering Committee consultation report.

- **MOTION 2A**: RESOLVED, that Charles FONTAINE, RAUD, RHIP, be appointed to the Finance & Audit Committee (FAC).
- **MOTION 2B**: RESOLVED, that Jon WATERHOUSE, RHIP, be appointed to the Governance Advisory Committee (GAC).
- **MOTION 2C**: RESOLVED, that Blaine BOMAK, RHIP, be appointed to the Inquiry Committee (IC).
- **MOTION 2D**: RESOLVED, that Kevin FREW, RSLP, be appointed to the Inquiry Committee (IC).
- **MOTION 2E**: RESOLVED, that Thelma O’GRADY, PR, be appointed to the Registration Committee (RC).
- **MOTION 2F**: RESOLVED, that Jon WATERHOUSE, RHIP, be appointed to the Registration Committee (RC).

3. FINANCE & AUDIT ADVISORY COMMITTEE	FAC Chair	Decision	<i>ALL CARRIED</i>
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DISCUSSION: Registrant and professional association responses to Bylaws Schedule A – Schedule of Fees amendments; proposed amendments to Remuneration (POL-FA-05).

- **MOTION 3A:** RESOLVED, that the CSHBC FY 2019-2020 Financial Statements Q2 be approved.
- **MOTION 3B:** RESOLVED, that *Remuneration* (POL-FA-05) be amended to provide for an hourly rate of \$50 for the following types of assessments: competency assessments for evaluation of draft consent agreements (IC), certified practice certificate applications & practice review remediation plans (QAPP), and international applications for registration (RC).
- **MOTION 3C:** RESOLVED, that *Remuneration* (POL-FA-05) be amended to change the identified role of ~~“Mentors (QAPP), Supervisors (IC)”~~ to “Practice Review Supervisor (QAPP), Supervisors (IC)”, and reflect that, where QAPP Practice Review Assessors require air travel, prior CSHBC staff approval is required.

4. REGISTRATION COMMITTEE	Registrar	Decision	<i>BOTH CARRIED</i>
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DISCUSSION: Revisions to CAASPR’s Academic Equivalency Framework (AEF) for audiology and speech-language pathology; application fee for internationally educated applicants; CSHBC registration standards; validation of the CSHBC practical examination for the dispensing profession.

- **MOTION 4A:** RESOLVED, that the (revised) versions of the AEF(s) be required and adopted.
- **MOTION 4B:** RESOLVED, that a HID Practical Examination Working Group (WG) be established.

5. QUALITY ASSURANCE & PROFESSIONAL PRACTICE COMMITTEE	QAPP Committee Chair	Decision	<i>BOTH CARRIED</i>
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DISCUSSION: New supervision standard; practice review module, phase 2 pilot (RSLP).

- **MOTION 5A:** RESOLVED, that the Board approve the professional standard of practice *Supervision* (SOP-PRAC-07) and repeal clinical policies *Levels of Supervision* (POL-QA-06) and *Supervisor Qualifications* (POL-QA-07).
- **MOTION 5B:** RESOLVED, that the Board approve the new position description for Practice Review Supervisors.

6. INQUIRY COMMITTEE	Registrar	Information	<i>N/A</i>
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DISCUSSION: Committee composition; major investigations; BC Regulatory Hub collaborative conduct initiatives.



7. NATIONAL ALLIANCES GAC Chair Information *N/A*

DISCUSSION: Canadian Alliance of Audiology & Speech-Language Pathology Regulators (CAASPR) centralized application fee (domestically and internationally educated applicants) and assessment fee (internationally educated applicants); Hearing Instrument Practitioners Alliance of Canada (HIPAC) funding request to ESDC.

8. ADMINISTRATION Registrar Information *N/A*

DISCUSSION: Staff recruitment; Public Engagement Forum 2019; recent Freedom of Information request.

9. ADJOURN Board Chair Decision *CARRIED*
(PUBLIC MEETING)

- **MOTION 9: RESOLVED**, that the PUBLIC meeting be adjourned at 3:37 PM.
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10. ADJOURN Board Chair Decision *CARRIED*
(IN CAMERA MEETING)

DISCUSSION: BC Government Steering Committee consultation report.

- **MOTION 10: RESOLVED**, that the IN CAMERA meeting be adjourned at 4:00 PM.