



# MINUTES

**BOARD Meeting**  
Friday, June 12, 2020  
*Videoconference*  
10:00 AM ~ 4:00 PM

## ATTENDEES

### DIRECTORS

**Karen DERRY**

*Registered Speech-Language Pathologist (RSLP)*

**Kevin FREW**

*Registered Speech-Language Pathologist (RSLP)*

**Charles FONTAINE**

*Registered Audiologist (RAUD), Registered  
Hearing Instrument Practitioner (RHIP)*

**Jamie HACK**

*Registered Speech-Language Pathologist (RSLP)*

**Leigh INGRAM**

*Registered Audiologist (RAUD), Registered  
Hearing Instrument Practitioner (RHIP)*

**Amy MACLEAN, Chair**

*Registered Hearing Instrument Practitioner  
(RHIP)*

**Jack MACDERMOT**

*Public Representative*

**Parveen MANGAT**

*Public Representative*

**Dan MILLER**

*Public Representative*

**Marilyn NOORT**

*Registered Speech-Language Pathologist (RSLP)*

**Thelma O'GRADY**

*Public Representative Appointee*

**Jon WATERHOUSE, Vice-Chair**

*Registered Hearing Instrument Practitioner  
(RHIP)*

### REGRETS

None

### STAFF

**Cameron COWPER**

*Registrar & Chief Executive Officer*

**Frances NAYLOR**

*Deputy Registrar*

**Lauren RIVA**

*Legal Counsel, Inquiry & Discipline*

**Christina CHEN**

*Manager, Registration & Administration*

**Tracy TIAN**

*Program Assistant, Registration &  
Administration*



**Mardi LOWE**

*Director, Quality Assurance & Professional Practice*

**Shalin SHARMA**

*Program Coordinator, Quality Assurance & Professional Practice Program Coordinator, Quality Assurance & Professional Practice*

**Amanda LENK**

*Assistant Director, Quality Assurance & Professional Practice*

ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
------------	-----------	---------	--------

1. CALL TO ORDER, AGENDA, MINUTES, & DECLARATIONS	BOARD Chair	Decision	<b><i>BOTH CARRIED</i></b>
---	-------------	----------	----------------------------

*The meeting was CALLED TO ORDER at 10:09 AM.*

- **MOTION 1A: RESOLVED**, that the Board approve the draft agenda.
- **MOTION 1B: RESOLVED**, that the Board approve the minutes from the previous meeting.
- **DECLARED**: Leigh Ingram, Board member, declared a potential conflict in respect of agenda item number 4 and will recuse herself from that portion of the meeting.

2. BOARD OF DIRECTORS	Board Chair	Decision	<b><i>N/A</i></b>
-----------------------	-------------	----------	-------------------

*DISCUSSION: COVID-19 response; BC's Restart Plan; BCCA hearing (College of Midwives of BC v MaryMoon), participation as intervenor; Government Steering Committee (amalgamation).*

3. BYLAWS & STANDARDS	Registrar	Information	<b><i>N/A</i></b>
-----------------------	-----------	-------------	-------------------

*DISCUSSION: 'Miscellaneous 2019' bylaw amendment package in force June 29, 2020.*

4. NATIONAL ALLIANCES	GAC Chair	Confidential	<b><i>IN CAMERA</i></b>
-----------------------	-----------	--------------	-------------------------

- **MOTION 4A: RESOLVED**, that the meeting go in camera due to the personal and sensitive nature of the matters to be addressed.
- **MOTION 4B: RESOLVED**, that the meeting return in public at the conclusion of all discussion and decision in respect of agenda item number 4.

*NOTE: Leigh Ingram, Board member, recused herself from participation in respect of agenda item number 4.*

5. OPERATIONS & ADMINISTRATION Registrar Information *N/A*

*DISCUSSION: Regulatory Hub Restart Plan; Municipal Pension Plan (MPP) application; Annual Report 2019; termination of lease agreement for previous office space.*

6. REGISTRATION COMMITTEE (RC) Registrar Information *BOTH CARRIED*

*DISCUSSION: Registration fee installment plan implementation; entry-to-practice examinations; section 82 and 85 registration application documentation requirements during COVID-19; HID Practical Examination Working Group; revised Certified Practice certificate approval process; Online Learning Course: Client Consent; pending registration hearing.*

- **MOTION 6A: RESOLVED**, that *Electronic Registration Hearings* (POL-R-09) be approved.
- **MOTION 6B: RESOLVED**, that the CSHBC Board Resolution, dated June 12, 2020, be approved under section 53(1) of the *Health Professions Act*.

7. QUALITY ASSURANCE & PROFESSIONAL PRACTICE (QAPP) COMMITTEE QAPP Committee Chair Decision *ALL CARRIED*

*DISCUSSION: Online learning courses; standards; committee terms of reference, practice reviews.*

- **MOTION 7A: RESOLVED**, that the Board approve the revised standard *Attaining & Maintaining Practice Competence* (SOP-PROF-02), which reflects the new practice hours requirement to be brought into force with the new Bylaws on June 29, 2020.
- **MOTION 7B: RESOLVED**, that the Board approve the revised standard *Supervision* (SOP-PRAC-07).
- **MOTION 7C: RESOLVED**, that the Board approve the revised Terms of Reference for the Certified Practice Advisory Committee (CPAC) and the Communication Health Assistants Advisory Committee (CHAAC).

8. INQUIRY COMMITTEE (IC) IC Chair Information *N/A*

*DISCUSSION: Ongoing investigations; major cases; complaint matter demographic data.*

9. GOVERNANCE ADVISORY COMMITTEE (GAC) GAC Chair Information *ALL CARRIED*

*DISCUSSION: Appointment recommendations; Board representation on College committees.*

- **MOTION 9A: RESOLVED**, that Wendy DUKE, RSLP, be appointed to the Discipline Committee (DC).
- **MOTION 9B: RESOLVED**, that Jocelyn STANTON, PR, be appointed to the Discipline Committee (DC).
- **MOTION 9C: RESOLVED**, that Shelby THIESSEN, PR, be appointed to the Finance & Audit Committee (FAC).

---

10. DISCIPLINE COMMITTEE (DC)	Registrar	Information	<i>N/A</i>
----------------------------------	-----------	-------------	------------

*DISCUSSION: Pending discipline hearings.*

---

11. FINANCE & AUDIT ADVISORY COMMITTEE (FAC)	FAC Chair	Information	<i>DEFERRED</i>
--	-----------	-------------	-----------------

*DISCUSSION: CSHBC FY 2019-2020 Year End Financial Statements were deferred pending completion of the KPMG audit and FAC review.*

---

12. ADJOURN (PUBLIC MEETING)	Board Chair	Decision	<i>CARRIED</i>
---------------------------------	-------------	----------	----------------

- **MOTION 12: RESOLVED**, that the PUBLIC meeting be adjourned at 3:11 PM.

---

13. ADJOURN ( <i>IN CAMERA</i> MEETING)	Board Chair	Not required	<i>N/A</i>
--	-------------	--------------	------------