



MINUTES

BOARD Meeting
Friday, September 18, 2020
Videoconference
10:00 AM ~ 4:00 PM

ATTENDEES

DIRECTORS

Karen DERRY

Registered Speech-Language Pathologist (RSLP)

Kevin FREW

Registered Speech-Language Pathologist (RSLP)

Charles FONTAINE

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Jamie HACK

Registered Speech-Language Pathologist (RSLP)

Leigh INGRAM

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Amy MACLEAN, Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

Jack MACDERMOT

Public Representative

Parveen MANGAT

Public Representative

Dan MILLER

Public Representative

Marilyn NOORT

Registered Speech-Language Pathologist (RSLP)

Thelma O'GRADY

Public Representative Appointee

Jon WATERHOUSE, Vice-Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

REGRETS

None

STAFF

Cameron COWPER

Registrar & Chief Executive Officer

Frances NAYLOR

Deputy Registrar

Christina CHEN

Manager, Registration & Administration

Mardi LOWE

*Director, Quality Assurance & Professional
Practice*



ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
1. CALL TO ORDER, AGENDA, MINUTES, & DECLARATIONS	BOARD Chair	Decision	<i>BOTH CARRIED</i>
<p>The meeting was CALLED TO ORDER at 10:05AM.</p> <ul style="list-style-type: none"> ▪ MOTION 1A: RESOLVED, that the Board approve the draft agenda. ▪ MOTION 1B: RESOLVED, that the Board approve the minutes from the June 12, 2020 meeting as presented, the minutes from the July 10, 2020 meeting as amended, and the minutes from the July 24, 2020 meeting as presented. ▪ DECLARED: Leigh Ingram, Board member, disclosed that she is currently under contract with the Canadian Alliance of Audiology and Speech-Language Pathology Regulators (CAASPR) as an Assessor. 			
2. BOARD OF DIRECTORS	Board Chair	Decision	<i>ALL CARRIED</i>
<p>DISCUSSION: Final Government Steering Committee recommendations modernization; Board Resolution (in respect of registrants who failed to pay their registration plans under the emergency installment plan by the August 31, 2020 deadline); multiple registration fee waiver; Public Engagement Forum; Chair and Vice Chair nominations and voting.</p> <ul style="list-style-type: none"> ▪ MOTION 2A: RESOLVED, that the Board approve the proposed resolution under Ministerial Order M098. ▪ MOTION 2B: RESOLVED, that the Board re-appoint Amy MacLean, RHIP, as Board Chair for a one-year term. ▪ MOTION 3B: RESOLVED, that the Board re-appoint Jon Waterhouse, RHIP, as Board Vice-Chair for a one-year term. 			
3. BYLAWS & STANDARDS	Registrar	Information	<i>N/A</i>
<p>DISCUSSION: Progress regarding required amendments to CSHBC Bylaw Schedule D, and further amendments required to section 87 of the CSHBC Bylaws.</p>			
4. NATIONAL ALLIANCES	Registrar	Information	<i>N/A</i>
<p>DISCUSSION: Ongoing meetings with registrars from British Columbia, Alberta, Ontario, and Quebec; the national accreditation body for domestic audiology and speech-language pathology programs.</p>			

5. OPERATIONS & ADMINISTRATION	Registrar	Information	N/A
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DISCUSSION: Use of Regulatory Hub office; staff counselling; cultural safety & humility; communications; Municipal Pension Plan application; staff complement.

6. REGISTRATION COMMITTEE (RC)	Registrar	Decision	ALL CARRIED
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DISCUSSION: Entry-to-practice examinations for the professions of audiology and speech-language pathology; BCHR registration renewal survey; updated policy on English language proficiency; updated policy on failure to maintain practice competency requirements; procedure for standard and non-standard applications for registration; registration requirements under the current CSHBC Bylaws; change of registration status applications under the current Bylaws; HID Practical Examination Working Group; pending registration hearing.

- **MOTION 6A:** RESOLVED, that the revised policy *English Language Proficiency Requirements (POL-R-03)* be approved.
- **MOTION 6B:** RESOLVED, that the revised policy *Failure to Maintain Practice Competency Requirements (POL-R-07)* be approved.
- **MOTION 6C:** RESOLVED, that the Board recommend Registration Committee approval of the PRAXIS EXAM¹ and the SAC EXAM (SAC EXAM results up to March 2020) under section 68 of the CSHBC Bylaws, effective immediately, for all applicants seeking licensure in British Columbia for the professions of audiology and speech-language pathology.
- **MOTION 6D:** RESOLVED, that the Board recommend Registration Committee approval of the INTERNATIONAL LICENSING EXAM² and the CSHBC HEARING INSTRUMENT DISPENSING PRACTICAL EXAM under section 68 of the CSHBC Bylaws, effective immediately, for all applicants seeking licensure in British Columbia for the profession of hearing instrument dispensing.
- **MOTION 6E:** RESOLVED, that the Board recommend the decision to approve the PRAXIS EXAM be reviewed within one year.
- **MOTION 6F:** RESOLVED, that the Board recommend that supplemental work be conducted within one year to better ensure PRAXIS EXAM representativeness for the Canadian context – e.g., a standard-setting exercise.
- **MOTION 6G:** RESOLVED, that the Board recommend that the Registration Committee reconsider potential approval of the CETP EXAM within one year.
- **MOTION 6H:** RESOLVED, that the Board direct legislative drafting to remove the Bylaw provision that allows late renewal, and to transition to a 60-day reinstatement period immediately following the renewal deadline.

¹ Administered by the International Testing Service (ETS).

² Administered by the International Hearing Society (IHS).

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| 7. QUALITY ASSURANCE & PROFESSIONAL PRACTICE (QAPP) COMMITTEE | QAPP Committee Chair | Decision | <i>BOTH CARRIED</i> |
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DISCUSSION: Online learning courses; standards; *Attaining & Maintaining Practice Competence* standard of practice; *Certified Practice & Above Entry Level Practice* standard of practice; COVID-19 & BC's restart plan for schools; QAPP's two-year priority work plan.

- **MOTION 7A:** RESOLVED, that the Board approve the amended standard *Certified Practice & Above Entry Level Practice* (SOP-PRAC-06).
- **MOTION 7B:** RESOLVED, that the Board repeal policy *Approved Certification Programs* (POL-QA-04).

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| 8. INQUIRY COMMITTEE (IC) | IC Chair | Information | <i>N/A</i> |
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DISCUSSION: Ongoing investigations; major cases; use of internet analytics; complaint process evaluation.

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| 9. GOVERNANCE ADVISORY COMMITTEE (GAC) | GAC Chair | Decision | <i>ALL CARRIED</i> |
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DISCUSSION: Appointment recommendations; Board representation on College committees.

- **MOTION 9A:** RESOLVED, that Garth FOOTE, RSLP, be appointed to the Examination Advisory Committee (EAC) for a term of two years.
- **MOTION 9B:** RESOLVED, that Csaba REDEY-NAGY, RSLP, be appointed to the Examination Advisory Committee (EAC) for a term of two years.
- **MOTION 9C:** RESOLVED, that Sarah BARNES, RAUD, RHIP, be appointed to the Communication Health Assistant Advisory Committee (CHAAC) for a term of two years.
- **MOTION 9D:** RESOLVED, that Christy FARAHER-AMIDON, RSLP, be appointed as a Discipline Committee (DC) reserve for a term of two years.
- **MOTION 9E:** RESOLVED, that Anne MACCALLUM, RSLP, be appointed as a Discipline Committee (DC) reserve for a term of two years.
- **MOTION 9F:** RESOLVED, that the committee members identified at Briefing Note: Table 1 be re-appointed to their respective committees for two-year terms, with one exception where the member had reached the maximum appointment term and was not eligible for re-appointment to the Finance & Audit Committee.
- **MOTION 9G:** RESOLVED, that the maximum committee appointment be set at nine consecutive years.



10. DISCIPLINE
COMMITTEE (DC) Registrar Information *N/A*

DISCUSSION: Pending discipline hearings.

11. FINANCE & AUDIT
ADVISORY COMMITTEE
(FAC) FAC Chair Decision *BOTH CARRIED*

DISCUSSION: FY 2020-2021 Financial Statements (Q1); amendments to the policy *Remuneration* (POL-FA-05); CSHBC 2019 Financial Statements.

- MOTION 11A: RESOLVED, that the Board approve the Financial Statements (Q1) for fiscal year 2020/2021.
 - MOTION 11B: RESOLVED, that the Board approve proposed amendments to *Remuneration* (POL-FA-05).
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12. ADJOURN
(PUBLIC MEETING) Board Chair Decision *CARRIED*

- MOTION 12: RESOLVED, that the PUBLIC meeting be adjourned at 3:11 PM.
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13. ADJOURN
(*IN CAMERA* MEETING) Board Chair Not required *N/A*