



# MINUTES

**BOARD Meeting**  
Friday, December 4, 2020  
*Videoconference*  
10:00 AM ~ 4:00 PM

## ATTENDEES

### DIRECTORS

**Karen DERRY**

*Registered Speech-Language Pathologist (RSLP)*

**Kevin FREW**

*Registered Speech-Language Pathologist (RSLP)*

**Charles FONTAINE**

*Registered Audiologist (RAUD), Registered  
Hearing Instrument Practitioner (RHIP)*

**Jamie HACK**

*Registered Speech-Language Pathologist (RSLP)*

**Leigh INGRAM**

*Registered Audiologist (RAUD), Registered  
Hearing Instrument Practitioner (RHIP)*

**Amy MACLEAN, Chair**

*Registered Hearing Instrument Practitioner  
(RHIP)*

**Jack MACDERMOT**

*Public Representative*

**Parveen MANGAT**

*Public Representative*

**Dan MILLER**

*Public Representative*

**Marilyn NOORT**

*Registered Speech-Language Pathologist (RSLP)*

**Thelma O'GRADY**

*Public Representative*

**Jon WATERHOUSE, Vice-Chair**

*Registered Hearing Instrument Practitioner  
(RHIP)*

### REGRETS

None

### STAFF

**Cameron COWPER**

*Registrar & Chief Executive Officer*

**Frances NAYLOR**

*Deputy Registrar*

**Christina CHEN**

*Manager, Registration & Administration*

**Mardi LOWE**

*Director, Quality Assurance & Professional  
Practice*



ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
1. CALL TO ORDER, AGENDA, MINUTES, & DECLARATIONS	Board Chair	Decision	<i>BOTH CARRIED</i>
<p>The meeting was CALLED TO ORDER at 10:02 AM.</p> <ul style="list-style-type: none"> <li>▪ <b>MOTION 1A:</b> RESOLVED, that the Board approve the draft agenda as amended (reversing agenda items 4 and 9).</li> <li>▪ <b>MOTION 1B:</b> RESOLVED, that the Board approve the minutes from the September 18, 2020 and November 13, 2020 meetings as presented.</li> </ul> <p><b>DECLARED:</b> Leigh Ingram, Board member, declared that she is currently under contract with the Canadian Alliance of Audiology and Speech-Language Pathology Regulators (CAASPR) as an Assessor.</p>			
2. BOARD OF DIRECTORS	Board Chair	Decision	<i>CARRIED</i>
<p><b>DISCUSSION:</b> Government Steering Committee on Modernization of Health Profession Regulation final recommendations; independent investigation into allegations of anti-indigenous racism in BC’s health-care system, <i>In Plain Sight: Addressing Indigenous-specific Racism and Discrimination in B.C. Health Care</i>; Public Engagement Forum 2020.</p> <ul style="list-style-type: none"> <li>▪ <b>MOTION 2A:</b> RESOLVED, that the 2021 meetings dates be set as: March 5, 2021, June 18, 2021, September 17, 2021, and December 3, 2021.</li> </ul>			
3. CULTURAL SAFETY & HUMILITY	Guest speakers	Information	<i>N/A</i>
<p><b>DISCUSSION:</b> Efforts by the College of Opticians of British Columbia (COBC) and the College of Dental Hygienists of British Columbia (CDTBC) to fulfill college commitments under the <i>Declaration of Commitment: Cultural Safety and Humility in the Regulation of Health Professionals serving First Nations and Aboriginal People in British Columbia</i>, signed March 1, 2017.</p>			
4. GOVERNANCE ADVISORY COMMITTEE (GAC)	GAC Chair	Decision	<i>ALL CARRIED</i>
<p><b>DISCUSSION:</b> Committee appointment recommendations.</p>			

- **MOTION 4A:** RESOLVED, that the Board appoint Martin SATTLER, RHIP, to the Finance & Audit Committee (FAC) for a 2-year term.
- **MOTION 4B:** RESOLVED, that the Board appointment Paige GRIFFITHS, RSLP, to the Registration Committee (RC) for a 2-year term.
- **MOTION 4C:** RESOLVED, that the Board appointment Leigh INGRAM, RAUD, RHIP, to the Certified Practice Advisory Committee (CPAC) until the end of her Board term.
- **MOTION 4D:** RESOLVED, that the 2021 meetings dates be as: February 25, 2021, June 10, 2021, September 9, 2021, and November 25, 2021.

5. OPERATIONS & ADMINISTRATION Registrar Information *N/A*

DISCUSSION: Changes to the CSHBC Public Register, Applicant and Registrant portals; CSHBC Online Learning Course (OLC) vendors; corporate communications; Municipal Pension Plan (MPP); CSHBC staff complement; use of BC Regulatory Hub office.

6. REGISTRATION COMMITTEE (RC) Deputy Registrar Decision *ALL CARRIED*

DISCUSSION: Amendments to registration policies POL-R-02, POL-R-06, POL-R-07, POL-R-10, POL-R-12; registration and certified practice certificate renewal requirements; HID Practical Examination Working Group; entry-to-practice examination research project; pending registration hearing.

- **MOTION 6A:** RESOLVED, that the revised policy *Conditional Registration Requirements* (POL-R-06) be approved.
- **MOTION 6B:** RESOLVED, that the revised policy *HIP Intern Practicum Requirements* (POL-R-02) be approved.
- **MOTION 6C:** RESOLVED, that the revised policy *Entry-to-Practice Examination Requirements* (POL-R-12) be approved.
- **MOTION 6D:** RESOLVED, that the new policy *Registration & Certified Practice Certificate Renewal Requirements* (POL-R-11) be approved.
- **MOTION 6E:** RESOLVED, that the policy *Failure to Maintain Practice Competency Requirements* (POL-R-07) be repealed.

7. QUALITY ASSURANCE & PROFESSIONAL PRACTICE (QAPP) COMMITTEE QAPP Committee Chair Decision *BOTH CARRIED*

DISCUSSION: New Public Health Officer (PHO) order for RSLPS and RAUDs; certified practice certification programs; Ministry of Health interpretative bulletin on user of terms; CSHBC HID Practice examination; QAPP 2-Year Priority Plan.

- **MOTION 7A:** RESOLVED, that the Board approve the amended standard *Attaining & Maintaining Practice Competence* (SOP-PROF-02).
- **MOTION 7B:** RESOLVED, that the Board approve the amended standard *Supervision* (SOP-PRAC-07).

8. **INQUIRY COMMITTEE (IC)** IC Chair Information *N/A*

DISCUSSION: Ongoing investigations; major cases; development of a complaints and investigations case management system.

9. **NATIONAL ISSUES** Registrar Information *N/A*

DISCUSSION: Representation from British Columbia, Alberta, Ontario, and Quebec on the Council for Accreditation of Canadian University Programs in Audiology and Speech-Language Pathology (CACUP-ASLP), Canadian Council of University Programs in Communication Sciences and Disorders (CCUP-CSD).

10. **DISCIPLINE COMMITTEE (DC)** Registrar Information *N/A*

DISCUSSION: Pending discipline hearings.

11. **FINANCE & AUDIT COMMITTEE (FAC)** FAC Chair Decision *BOTH CARRIED*

DISCUSSION: FY 2020-2021 Financial Statements (Q2); amendments to the policy *Remuneration* (POL-FA-05); CSHBC 2019 Financial Statements.

- **MOTION 11A:** RESOLVED, that the Board approve the Financial Statements (Q2) for Fiscal Year 2020/2021.
- **MOTION 11B:** RESOLVED, that the 2021 meetings dates be set as: February 10, 2021, June 9, 2021, September 8, 2021, and November 17, 2021.

12. **ADJOURN (PUBLIC MEETING)** Board Chair Decision *CARRIED*

- **MOTION 12:** RESOLVED, that the PUBLIC meeting be adjourned at 4:03 PM.

13. **ADJOURN (IN CAMERA MEETING)** Board Chair Not required *N/A*