



College of Speech and  
Hearing Health Professionals  
of British Columbia

## POSITION DESCRIPTION

### *Professional Practice Advisor, Audiology (AUD)*

#### ABOUT THE COLLEGE

The College of Speech and Hearing Health Professionals of BC (the College) regulates three professions and approximately 2,000 registrants (audiologists, hearing instrument practitioners, and speech-language pathologists) in the public interest under the *Health Professions Act* and related regulations, as well as the Bylaws and policies of the College.

The College sets requirements to practice; establishes, monitors, and enforces standards of conduct and care; monitors the continuing education of registrants; investigates complaints; and where necessary disciplines registrants who fail to live up to their professional standards obligations.

The College is funded entirely by fees paid by the professionals it regulates. The Board of the College is comprised of eight elected professionals and four public representatives appointed by the Government of British Columbia.

#### POSITION SUMMARY

Reporting to the Registrar & CEO, and supporting the Director, Quality Assurance & Professional Practice (QAPP), the Professional Practice Advisor, Audiology (AUD), is responsible for advising registrants and the public on practice issues relating to ethics, professional and clinical practice standards, and the laws that govern the profession of audiology in British Columbia. The Professional Practice Advisor, AUD, provides information to ensure registrants comply with their ethical and professional obligations and maintain their knowledge and understanding of applicable laws and standards.

Working collaboratively with the QAPP team, the Professional Practice Advisor, AUD, is responsible for engaging with registrants and communication health assistants through practice consultations, supporting the College's QAPP Program, the QAPP Committee, the Certified Practice Advisory Committee (CPAC), and the Communication Health Assistant Advisory Committee (CHAAC), and participates in collaborative policy development processes supporting policy and standard development and decision-making.

#### RELATIONSHIPS

- Registrar & CEO
- Deputy Registrar
- Director, Quality Assurance & Professional Practice (QAPP)
- Professional Practice Advisors, QAPP
- Other College staff
- Board of Directors



- QAPP Committee, Certified Practice Advisory Committee (CPAC), Communication Health Assistant Advisory Committee (CHAAC).
- Members of the public
- Registrants
- BC Ministry of Health
- Other health professional regulators
- Other key stakeholders, including provincial health authorities and school boards.

## **SPECIFIC ACCOUNTABILITIES & DELIVERABLES**

### **PROFESSIONAL PRACTICE LEADERSHIP & SUPPORT**

- Maintains awareness and understands emerging trends and issues and the impact they may have on the profession of audiology.
- Responds to enquires, as well as requests for practice consultations, related to the profession of audiology.
- Provides profession-specific input on QAPP-related strategic, operational, and regulatory issues.
- Participates in the profession-specific aspects of the QAPP program modules including practice reviews, certified practice, Continuing Competency Credits (CCCs), and practice hours.
- Provides leadership to profession-specific working groups as required.
- May be required to participate in QAPP regulatory and/or advisory committee meetings as required.
- Liaises and supports the QAPP practice review team, panel, screeners, assessors, and practice review supervisors as required.
- Performs other related duties as assigned.
- NOTE: The Professional Practice Advisor, AUD, may also serve as QAPP Practice Review screener or assessor, separate from this role, and may also have separate clinical employment that is independent from this role.

## **SELECTION CRITERIA**

### **REQUIRED SKILLS, KNOWLEDGE, & EXPERIENCE**

- Full registration with CSHBC as a Registered Audiologist (RAUD).
- Minimum 5 years' clinical experience.
- Excellent written and verbal and communication skills and professions demeanour, including strong interpersonal skills.
- Strong organizational skills and ability to prioritize workload.
- Demonstrated commitment to ongoing practice development.
- Evidence of supervisory, mentoring, or leadership experience.
- Understanding of the BC health professional regulatory environment.
- Completion of the following CSHBC Online Learning Courses: Jurisprudence, Client Consent, Documentation & Records Management.
- Ability to follow direction as well as work independently and with team members.
- Ability to negotiate with and coach others.
- Experience with relevant computer programs and platforms.



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- Ability to travel as required.
- Some evening/weekend work may be required for committee and working group meetings.
- Ability to manage difficult conversations and sensitive issues.

#### COMPENSATION

- Competitive salary and benefits package, compensation commensurate with experience and qualifications.

#### PREPARED BY

<b>NAME:</b> Cameron Cowper	<b>DATE:</b> February 25, 2021
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#### EMPLOYEE SIGN OFF

<b>NAME:</b>	<b>SIGNATURE:</b>	<b>DATE:</b>

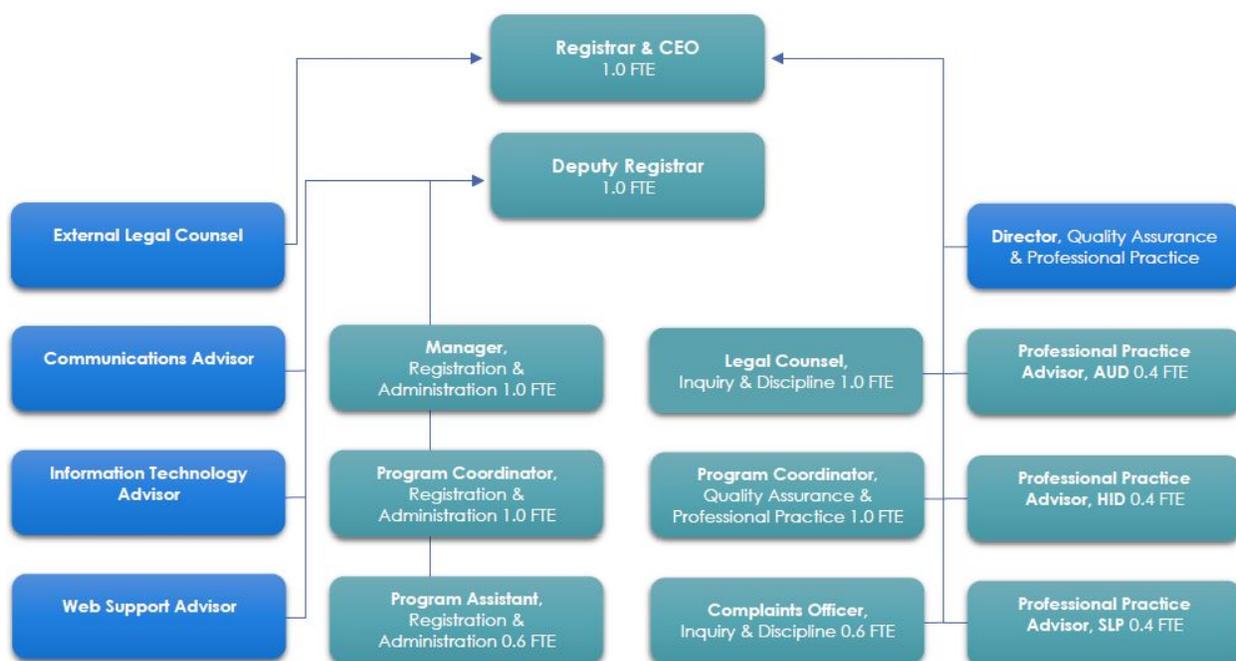
#### COMPETENCIES

- **Analytical Thinking** is the ability to comprehend a situation by breaking it down into its components and identifying key or underlying complex issues. It implies the ability to systematically organize and compare the various aspects of a problem or situation and determine cause-and-effect relationships ("if...then...") to resolve problems in a sound, decisive manner. Checks to ensure the validity or accuracy of all information.
- **Conflict Management** is the ability to develop working relationships that facilitate the prevention and/or resolution of conflicts within the organization.
- **Information Seeking** is driven by a desire to know more about things, people or issues. It implies going beyond the questions that are routine or required in the job. It may include "digging" or pressing for exact information; resolution of discrepancies by asking a series of questions; or less-focused environmental "scanning" for potential opportunities or miscellaneous information that may be of future use.
- **Listening, Understanding, and Responding** is the desire and ability to understand and respond effectively to other people from diverse backgrounds. It includes the ability to understand accurately and respond effectively to both spoken and unspoken or partly expressed thoughts, feelings and concerns of others. People who demonstrate high levels of this competency show a deep and complex understanding of others, including cross-cultural sensitivity.
- **Teamwork and Cooperation** is the ability to work co-operatively within diverse teams, work groups and across the organization to achieve group and organizational goals. It includes the desire and ability to understand and respond effectively to other people from diverse backgrounds with diverse views.



- **Initiative** involves identifying a problem, obstacle or opportunity and taking appropriate action to address current or future problems or opportunities. As such, initiative can be seen in the context of proactively doing things and not simply thinking about future actions.
- **Planning, Organizing, and Coordinating** involves proactively planning, establishing priorities and allocating resources. It is expressed by developing and implementing increasingly complex plans. It also involves monitoring and adjusting work to accomplish goals and deliver to the organization's mandate.

## STAFF ORGANIZATIONAL CHART





## BOARD & COMMITTEE FRAMEWORK

