



MINUTES

BOARD Meeting
Friday, March 5, 2021
Videoconference
10:00 AM ~ 4:00 PM

ATTENDEES

DIRECTORS

Karen DERRY

Registered Speech-Language Pathologist (RSLP)

Kevin FREW

Registered Speech-Language Pathologist (RSLP)

Charles FONTAINE

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Jamie HACK

Registered Speech-Language Pathologist (RSLP)

Leigh INGRAM

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Amy MACLEAN, Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

Jack MACDERMOT

Public Representative

Dan MILLER

Public Representative

Marilyn NOORT

Registered Speech-Language Pathologist (RSLP)

Thelma O'GRADY

Public Representative

Jon WATERHOUSE, Vice-Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

REGRETS

None

STAFF

Cameron COWPER

Registrar & Chief Executive Officer

Christina CHEN

Manager, Registration & Administration

Mardi LOWE

*Director, Quality Assurance & Professional
Practice*

Frances NAYLOR

Deputy Registrar

Lauren RIVA

Legal Counsel, Inquiry & Discipline

Shalin SHARMA

*Program Coordinator, Quality Assurance &
Professional Practice*



ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
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1. CALL TO ORDER, AGENDA, MINUTES, & DECLARATIONS	Board Chair	Decision	<i>BOTH CARRIED</i>
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The meeting was CALLED TO ORDER at 10:01 AM.

DECLARED: Leigh Ingram, Board member, declared that she is currently under contract with the Canadian Alliance of Audiology and Speech-Language Pathology Regulators (CAASPR) as an Assessor.

- **MOTION 1A: RESOLVED**, that the Board approve the draft agenda.
- **MOTION 1B: RESOLVED**, that the Board approve the minutes from the December 4, 2020 meeting as presented.

2. BOARD OF DIRECTORS	Board Chair	Discussion	<i>N/A</i>
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DISCUSSED: Regulatory sector modernization and amalgamation efforts to date (In Camera); outstanding Board appointment request; Board elections 2021; Board email votes conducted since the last in-person meeting.

3. INDIGENOUS CULTURAL SAFETY & HUMILITY	Registrar	Information	<i>N/A</i>
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DISCUSSED: San’yas Indigenous Cultural Safety & Humility (ICS&H) training for all CSHBC staff; University of Alberta ICS&H course: *Indigenous Canada*; Declaration of Commitment signed on March 1, 2017; BCHR Project Charter: Health Profession Regulators ICS&H Education Toolkit.

4. FINANCE & AUDIT COMMITTEE (FAC)	Registrar	Decision	<i>ALL CARRIED</i>
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DISCUSSED: FY 2020/2021 Financial Statements (Q3); FY 2021/2022 Budget Estimates; Committee chair vacancy; *Remuneration* (POL-FA-05).

- **MOTION 4A: RESOLVED**, that the FY 2020/2021 Financial Statements (Q3) be approved.
- **MOTION 4B: RESOLVED**, that the FY 2021/2022 Budget Estimates be approved as amended.
- **MOTION 4C: RESOLVED**, that the proposed strategies to increase the College’s revenue stream to reduce or eliminate further deficit positions, in line with the Committee’s recommended increases to structural costs reflected in the FY 2021/2022 Budget Estimates, be approved.
- **MOTION 4D: RESOLVED**, that the proposed amendments to *Remuneration* (POL-FA-05) be approved.
- **MOTION 4E: RESOLVED**, that Dan MILLER, Public Representative, be appointed as Committee Chair.

5. OPERATIONS & ADMINISTRATION Registrar Information *N/A*

DISCUSSED: Changes to the CSHBC Public Register, Applicant and Registrant portals; transition to new CSHBC Online Learning Course (OLC) vendor; corporate communications; proposed increase to CSHBC staff complement; use of BC Regulatory Hub office.

6. REGISTRATION COMMITTEE (RC) Deputy Registrar Decision *BOTH CARRIED*

DISCUSSED: *Entry-to-Practice Examination Requirements* (POL-R-12); jurisdiction and process for Certified Practice (CP) certification; Academic Equivalency Framework (AEF) for hearing instrument dispensing programs; clinical practicums for hearing instrument dispensing; revisions to the CSHBC Practical Examination for hearing instrument dispensing; request for emergency bylaw amendments (Ministry of Health); review of Praxis and Canadian Entry-to-Practice (CETP) examinations; pending registration hearing; draft Registration Committee Competency & Experience Matrix; registration and CP certificate renewal update; recency of practice requirement.

- **MOTION 6A: RESOLVED**, that the proposed amendments to *Entry-to-Practice Examination Requirements* (POL-R-12) be approved.
- **MOTION 6B: RESOLVED**, that the Board direct CSHBC staff to conduct policy work based on the legal advice contained in the CSHBC legal memorandum “Jurisdiction over Certified Practice” (privileged & confidential).

7. QUALITY ASSURANCE & PROFESSIONAL PRACTICE (QAPP) COMMITTEE QAPP Committee Chair Decision *ALL CARRIED*

DISCUSSED: *Communication Health Assistants (Verifying Education, Training, & Competence* (CPG-09); *Certified Practice & Above Entry Level Practice* (SOP-PROF-06); *Virtual Care* (SOP-PRAC-03); CSHBC Practical Examination for hearing instrument dispensing; QAPP Two-Year Priority Plan.

- **MOTION 7A: RESOLVED**, that the proposed amendments to *Communication Health Assistants (Delegation & Assignment)* (SOP-PRAC-04) be approved.
- **MOTION 7B: RESOLVED**, that the proposed amendments to *Communication Health Assistants (Education, Training, & Competence)* (SOP-PRAC-05) be approved.
- **MOTION 7C: RESOLVED**, that the proposed amendments to *Documentation & Records Management* (SOP-PRAC-01) be approved.
- **MOTION 7D: RESOLVED**, that the proposed amendments to *Supervision* (SOP-PRAC-07) be approved.
- **MOTION 7E: RESOLVED**, that the proposed amendments to *Virtual Care* (SOP-PRAC-03) be approved.



8. GOVERNANCE COMMITTEE (IC) GAC Chair Information *N/A*

DISCUSSED: Committee vacancies; Registration Committee member evaluation (In Camera); committee appointment recommendation (In Camera); revisions to *Board & Committee Member Code of Ethics* (POL-G-02).

- **MOTION 8: RESOLVED**, that the proposed amendments to *Board & Committee Member Code of Ethics* (POL-G-02) be approved.

9. INQUIRY COMMITTEE (IC) IC Chair Information *N/A*

DISCUSSED: Complaint investigations update; major ongoing cases; new complaint case management system; new Committee chair required.

10. DISCIPLINE COMMITTEE (DC) Registrar Information *N/A*

DISCUSSED: Pending discipline hearing.

11. NATIONAL & PROVINCIAL ISSUES Registrar Information *N/A*

DISCUSSED: AUD/SLP Regulators for Quebec, Alberta, British Columbia, Ontario (QABO) Working Group; accreditation for audiology and speech-language pathology; new CASLPO entry-to-practice examination requirement; Provincial Health Officer (PHO) Q & A session; national research project on professional regulation; CLEBC presentation ('Regulating the Regulators'); Australian Health Practitioner Regulation Agency (AHPRA) presentation; Hearing Instrument Practitioners Alliance of Canada (HIPAC).

12. ADJOURN (PUBLIC MEETING) Board Chair Decision *CARRIED*

- **MOTION 12: RESOLVED**, that the PUBLIC meeting be adjourned at 4:13 PM.

13. ADJOURN (IN CAMERA MEETING) Board Chair In Camera *CARRIED*

- **MOTION 13: RESOLVED**, that the IN CAMERA meeting be adjourned at 4:33 PM.