



MINUTES

BOARD Meeting
Friday, June 18, 2021
Videoconference
10:00 AM ~ 4:00 PM

ATTENDEES

DIRECTORS

Karen DERRY

Registered Speech-Language Pathologist (RSLP)

Nathan DOIDGE

Public Representative

Kevin FREW

Registered Speech-Language Pathologist (RSLP)

Charles FONTAINE

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Jamie HACK

Registered Speech-Language Pathologist (RSLP)

Leigh INGRAM

*Registered Audiologist (RAUD), Registered
Hearing Instrument Practitioner (RHIP)*

Amy MACLEAN, Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

Jack MACDERMOT

Public Representative

Dan MILLER

Public Representative

Marilyn NOORT

Registered Speech-Language Pathologist (RSLP)

Thelma O'GRADY

Public Representative

Jon WATERHOUSE, Vice-Chair

*Registered Hearing Instrument Practitioner
(RHIP)*

REGRETS

None

STAFF

Cameron COWPER

Registrar & Chief Executive Officer

Christina CHEN

Manager, Registration & Administration

Mardi LOWE

*Director, Quality Assurance & Professional
Practice*

Frances NAYLOR

Deputy Registrar

Lauren RIVA

Legal Counsel, Inquiry & Discipline



ITEM/TOPIC	PRESENTER	PURPOSE	ACTION
1. CALL TO ORDER, AGENDA, MINUTES, & DECLARATIONS	Board Chair	Decision	<i>BOTH CARRIED</i>

The meeting was CALLED TO ORDER at 10:01 AM.

DECLARED: Leigh Ingram, RAUD, RHIP, Board member, declared that she is currently under contract with the Canadian Alliance of Audiology and Speech-Language Pathology Regulators (CAASPR) as an Assessor.
DECLARED: Leigh Ingram, RAUD, RHIP, Board member, declared that she was the assigned QAPP Practice Review Assessor for the registrant seeking a waiver under an undue hardship application at agenda item 6.

- **MOTION 1A: RESOLVED**, that the Board approve the draft agenda.
- **MOTION 1B: RESOLVED**, that the Board approve the minutes from the March 5, 2021, meeting as presented.

2. BOARD OF DIRECTORS	Board Chair	Decision	<i>CARRIED</i>
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DISCUSSED: New member introduction (Nathan Doidge, Public Representative); CSHBC Board Elections 2021; Bill 283, *Advancing Oversight and Planning in Ontario's Health System Act*, 2021; presentation on the separation of board and committee roles (presenters: Lauren Riva, Legal Counsel, Inquiry & Discipline; Bradley Chisholm, Chief Officer, Strategy & Governance, BC College of Nurses & Midwives).

- **MOTION 2: RESOLVED**, that the Governance Advisory Committee (GAC) and staff initiate recruitment efforts towards replacement of all Board members from College statutory and advisory committees by December 31, 2021.

3. INDIGENOUS CULTURAL SAFETY & HUMILITY	Registrar	Information	<i>BOTH CARRIED</i>
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DISCUSSED: BCHR Health Profession Regulators ICS&H Education Toolkit; joint apology statement; Speech and Hearing BC letter to CSHBC Board; UBC Faculty of Medicine event (*Truth and Reconciliation Commission of Canada's Call to Action*).

- **MOTION 3A: RESOLVED**, that the Board consent to publish a finalized *Indigenous Racism in BC Health Care: An Apology and Commitment to Action* under the signature of the Registrar.
- **MOTION 3B: RESOLVED**, that the Board direct the Registrar to provide a further response to the President, Speech and Hearing BC.

4. FINANCE & AUDIT COMMITTEE (FAC) Registrar Decision **BOTH CARRIED**

DISCUSSED: 2020/2021 Fiscal Year End Financial Statements; Committee chair vacancy; *Financial Controls & Procurement* (POL-FA-02); financial analysis (CSHBC Bylaws, Schedule A: Schedule of Fees).

- **MOTION 4A: RESOLVED**, that the 2020/2021 Fiscal Year End Financial Statements be approved.
- **MOTION 4B: RESOLVED**, that the proposed amendments to *Financial Controls & Procurement* (POL-FA-02) be approved.

5. MODERNIZATION & AMALGAMATION Registrar N/A **IN CAMERA**

DISCUSSED: *In Camera*.

6. REGISTRATION COMMITTEE (RC) Deputy Registrar Decision **BOTH CARRIED**

DISCUSSED: Certified practice review; *Assessing Audiology Graduates for RHIP Registration* (PROC-R-03); *HIP Intern Practicum Requirements* (POL-R-02); hardship application under CSHBC Bylaw section 62(3); HPRB appeal matter; revisions to CSHBC HID Practice Examination; Council for Accreditation of Canadian University Programs in Audiology and Speech-Language Pathology (CACUP-ASLP); pending registration hearing; registration renewal update.

- **MOTION 6A: RESOLVED**, that the Board direct the Registrar to establish a working group tasked with a full review of CSHBC's approach to Certified Practice (CP) certification.
- **MOTION 6B: RESOLVED**, that the proposed amendments to *HIP Intern Practicum Requirements* policy (POL-R-02) be approved.

7. QUALITY ASSURANCE & PROFESSIONAL PRACTICE (QAPP) COMMITTEE QAPP Committee Chair Decision **ALL CARRIED**

DISCUSSED: *Provision of Clinical Services (Terms & Definitions)* (SOP-PROF-09); revisions to CSHBC HID Practical Examination; QAPP Committee Competency & Experience Matrix.

- **MOTION 7: RESOLVED**, that the proposed *Provision of Clinical Services (Terms & Definitions)* (SOP-PROF-09) be approved.

8. GOVERNANCE ADVISORY COMMITTEE (GAC)	GAC Chair	Decision	<i>ALL CARRIED</i>
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DISCUSSED: Committee appointments; committee chair appointments; CPTBC online learning course: *Governance for Regulators*; revisions to *Board & Committee Member Code of Ethics* (POL-G-02); position description: Board Chair & Vice-Chair; QAPP Committee Competency & Experience Matrix.

- **MOTION 8A: RESOLVED**, that in the interest of good governance and the avoidance of apparent or actual conflicts of interest or bias, the Board reconstitute the Examination Advisory Committee (EAC) to ensure no overlap of committee membership and CSHBC HID Practical Examination examiners.
- **MOTION 8B: RESOLVED**, that the Board appoint Rachel LING, Public Representative, to the Governance Advisory Committee (GAC).
- **MOTION 8C: RESOLVED**, that the Board 1) appoint Jack MACDERMOT, Public Representative, as Inquiry Committee (IC) Chair, and 2) appoint Thelma O’GRADY, Public Representative, as Registration Committee (RC) Chair.
- **MOTION 8D: RESOLVED**, that the Board 1) adopt the College of Physical Therapists of British Columbia (CPTBC) online learning course (“Governance for Regulators”) as a professional development resource for CSHBC Board members, 2) seek Board member volunteers to complete the course, and 3) offer volunteers a \$100 honorarium for completion of the course.
- **MOTION 8E: RESOLVED**, that the proposed amendments to *Board & Committee Member Code of Ethics* (POL-G-02) be approved.
- **MOTION 8F: RESOLVED**, that the *CSHBC Position Description – Board Chair & Board Vice-Chair* be approved.
- **MOTION 8G: RESOLVED**, that the proposed *Quality Assurance & Professional Practice (QAPP) Committee Competency & Experience Matrix* be approved.

9. INQUIRY COMMITTEE (IC)	IC Chair	Information	<i>N/A</i>
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DISCUSSED: Complaint investigations update; major ongoing cases; collaborative complaints process evaluation; Committee chair recommendation.

10. DISCIPLINE COMMITTEE (DC)	Legal Counsel	Information	<i>N/A</i>
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DISCUSSED: Pre-hearing settlement.

11. OPERATIONS & ADMINISTRATION	Registrar	Information	<i>N/A</i>
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DISCUSSED: Changes to Thentia Open Regulate portals; corporate communications; BC Regulatory Hub return to workplace plan; staff recruitment.

12. ADJOURN Board Chair Decision *CARRIED*
(PUBLIC MEETING)

- MOTION 12: RESOLVED, that the PUBLIC meeting be adjourned at 4:02 PM.
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13. ADJOURN Board Chair In Camera *CARRIED*
(IN CAMERA MEETING)

- MOTION 13: RESOLVED, that the IN CAMERA meeting be adjourned at 4:21 PM.