
EXAMINER ROLE & QUALIFICATIONS

CSHBC HID Practical Examination

EXAMINER ROLE & EXPECTATIONS

Examiners are responsible for conducting the examination and assessing the candidate's performance on each question of the examination.

Examiners are expected to have completed the required CSHBC examiner training and to be familiar with the contents of the Examiner Manual. This includes being familiar with any CSHBC professional and clinical standards, policies, and protocols that apply to the examination.

Examiner must be familiar with the examination content and the candidate instructions that are attached to each section of the examination and for all questions in the examination. The objective scoring is set for each question and the applicable value is to be assigned for each question.

Examiners assess candidate performance on prescribed activities and score performance according to pre-established criteria.

Examiners decide a candidate rating for each examination section using the Global Rating Scale to assign candidate ratings.

Examiner are required to sign a confidentiality agreement. In addition, examiners are expected to:

- Adhere to all aspects of confidentiality related to each candidate
- Be on time for the assigned examination days
- Adhere to the scheduled times for the administration of each section of the examination
- Present instructions and provide support in a professional manner
- Be aware of potential biases that may arise in an examination context and make every effort to mitigate those biases
- Be aware of any candidate accommodations that are required on examination day
- Confer with the examination invigilator should any conduct, conflict, or unforeseen circumstances arise during the examination
- Ensure that examination information is complete at the end of the examination and turned in to the invigilator before leaving the premises
- Work collaboratively as part of the examination team
- Indicate in advance, availability for examination and retake dates
- Adhere to required confidentiality agreement
- Declare any real or perceived conflicts to CSHBC in advance of the examination date
- Be aware of any potential biases that may occur

EXAMINER QUALIFICATIONS & ELIGIBILITY

Examiners are required to:

- Have a minimum of 5 years' clinical practice experience
- Hold Full registration, in good standing, with CSHBC as a Registered Hearing Instrument Practitioner (RHIP)
- Be current in Continuing Competency Credits (CCCs) for HID
- Be current in Practice Hours for HID
- Have completed the CSHBC online learning courses *Jurisprudence, Documentation & Records Management, and Client Consent*

Preferred Experience:

- Experience in a leadership, educator, examiner/proctor, supervisor, mentorship, or preceptor role
- Evidence of involvement in collaborative practice
- Evidence of time management practices

Eligibility:

- Applicants will not be considered eligible if they are currently employed by, or intend to be employed by, a hearing instrument dispensing education or training program (including HID courses in an audiology academic program). Occasional lecturing or clinical externship instructors are acceptable.

Candidate Selection:

- Candidates are required to submit a completed Examiner Application form (AF-35) the College. Candidates should also provide references and a current CV. The College will contact qualified candidates short-listed for an interview.