



# MINUTES

## BOARD Meeting | PUBLIC Session

Friday, September 15, 2023

*BC Regulatory Hub & Videoconference*

9:30 AM ~ 12:30 PM

### ATTENDEES

#### DIRECTORS

**Karen DERRY**

*Registered Speech-Language Pathologist (RSLP)*

**Nathan DOIDGE**

*Public Representative*

**Jamie HACK**

*Registered Speech-Language Pathologist (RSLP)*

**Christine HARRISON**

*Registered Audiologist (RAUD)*

**Tom KIM**

*Public Representative*

**Jack MACDERMOT, Chair**

*Public Representative*

**Marilyn NOORT**

*Registered Speech-Language Pathologist (RSLP)*

**Thelma O'GRADY**

*Public Representative*

**Jon WATERHOUSE, Vice-Chair**

*Registered Hearing Instrument Practitioner (RHIP)*

**Chelsea VAN TOL**

*Registered Speech-Language Pathologist (RSLP)*

#### REGRETS

**Kris HEWITT**

*Registered Hearing Instrument Practitioner (RHIP)*

**Fred MATTA**

*Registered Audiologist (RAUD), Registered Hearing Instrument Practitioner (RHIP)*

#### STAFF

**Cameron COWPER**

*Registrar & Chief Executive Officer*

**Frances NAYLOR**

*Acting Deputy Registrar*

**Cathy SILVERSIDES**

*Director, Quality Assurance & Professional Practice*

**Christina CHEN**

*Manager, Finance & Administration*



ITEM/TOPIC	PRESENTER(S)	PURPOSE	ACTION
1. CALL TO ORDER, LAND ACKNOWLEDGEMENT, AGENDA, MINUTES, & DECLARATIONS	Board Chair	Decision	<i>BOTH CARRIED</i>
<p>The meeting was CALLED TO ORDER at 9:35 AM.</p> <ul style="list-style-type: none"> <li>▪ <b>MOTION 1A:</b> RESOLVED, that the Board approve the draft agenda.</li> <li>▪ <b>MOTION 1B:</b> RESOLVED, that the Board approve the minutes from the June 23, 2023, meeting as presented.</li> <li>▪ <b>DECLARATIONS:</b> No apparent or actual conflicts of interest were declared by members.</li> </ul>			
2. BOARD OF DIRECTORS	Registrar & CEO	Information	<i>N/A</i>
<p><u>DISCUSSED:</u> Minister’s letter to the Board Chair; Ministerial appointment of Amalgamation Lead under section 25.05(4) of the <i>Health Professions Act</i>; status updates: amalgamation and <i>Health Professions and Occupations Act</i> transition; status update: Office of the Information &amp; Privacy Commissioner privacy complaint; Board elections and appointments 2023; CSHBC Annual Report 2022; Public Engagement Forum 2023; CSHBC Annual Report 2022.</p>			
3. FINANCE & AUDIT COMMITTEE (FAC)	Registrar & CEO	Decision	<i>CARRIED</i>
<p><u>DISCUSSED:</u> Quarterly (Q1) financial statements for fiscal year 2023/2024; audited year-end financial statements for fiscal year 2022/2023.</p> <ul style="list-style-type: none"> <li>▪ <b>MOTION 3:</b> RESOLVED, that the quarterly financial statements for fiscal year 2023/2024 be approved.</li> </ul>			
4. INDIGENOUS CULTURAL SAFETY & HUMILITY	Registrar & CEO	Information	<i>N/A</i>
<p><u>DISCUSSED:</u> Status update: <i>Safe Spaces Project</i>; staff event to observe National Day for Truth &amp; Reconciliation; CSHBC corporate donation to the BC Regulatory Hub (“The Hummingbird” by Kwakwaka'wakw artist Trevor Hunt).</p>			
5. BYLAWS & LEGISLATION	Registrar & CEO	Decision	<i>CARRIED</i>

DISCUSSED: Proposed amendments to the CSHBC Bylaws (Miscellaneous 2023); filed amendments to CSHBC Bylaws Schedule A ('Schedule of Fees'); proposed amendments to the CSHBC Bylaws ('Use of Reserved Titles').

- **MOTION 5: RESOLVED**, that the proposed "Use of Reserved Titles" package of CSHBC Bylaws amendments be approved for legislative drafting and a 90-day public consultation period.

6. REGISTRATION COMMITTEE (RC)	Deputy Registrar	Information	<i>N/A</i>
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DISCUSSED: General update: registration and certification; CSHBC HID Practical Exam Fall 2023 session; appeal of Committee decisions to the Health Professions Review Board (HPRB).

7. QUALITY ASSURANCE & PROFESSIONAL PRACTICE (QAPP) COMMITTEE	Committee Chair, Director, QAPP	Information	<i>N/A</i>
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DISCUSSED: QAPP Program updates: practice reviews, practice hour requirements (Non-practising registrants, renewal of certified practice certificates), profession practice information; clinical protocols *Clinical Masking for Audiometric Testing in Adults* (PROT-QA-03) and *Adult Ear-Related Red Flags: Referral Criteria for Medical Clearance* (PROT-QA-01); new QAPP Committee Manual.

8. GOVERNANCE ADVISORY COMMITTEE (GAC)	Registrar & CEO	Decision	<i>ALL CARRIED</i>
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DISCUSSED: Committee re-appointments; committee chair appointments.

- **MOTION 8A: RESOLVED**, that Simon MCVAUGH-SMOCK, RSLP, be appointed as Chair, Registration Committee.
- **MOTION 8B: RESOLVED**, that Krista MCDERMOTT, RSLP, be appointed as Chair, Quality Assurance & Professional Practice (QAPP) Committee.
- **MOTION 8C: RESOLVED**, that the committee members with terms expiring September 30, 2023, be re-appointed, terms to expire on amalgamation Legal Day 1 on June 28, 2024.

9. INQUIRY COMMITTEE (IC)	Deputy Registrar	Information	<i>N/A</i>
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DISCUSSED: Complaints & Investigation administrative process improvements; public notifications issued since the last Board meeting; complaints and investigations data 2023/2024.

10. DISCIPLINE  
COMMITTEE (DC) Deputy Registrar Information *N/A*

DISCUSSED: Status update -- no discipline hearings are currently scheduled.

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11. OPERATIONS &  
ADMINISTRATION Registrar & CEO Information *N/A*

DISCUSSED: CSHBC staff complement update; CSHBC News stories and Notices to the Professions published since the last Board meeting; third request from the Office of the Provincial Health Officer (OPHO) for aggregate data respecting the vaccination status of CSHBC registrants, under the authority of the PHO Order issued on June 10, 2022, (*Health Professionals COVID-19 Vaccination Status Information – June 10, 2022*), and as set out in Part C (Disclosure of Vaccination Status to the Provincial Health Officer and Medical Health Officers); Amalgamation Lead letter to all staff of amalgamating colleges.

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12. ADJOURN  
(PUBLIC SESSION) Board Chair Decision *CARRIED*

- MOTION 12: RESOLVED, that the PUBLIC Session be adjourned at 12:29 PM.
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Jack MACDERMOT, Board Chair



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Cameron COWPER, Registrar & CEO